

Subscribing School: Hesperia High School
Add Code: 160282

All users need to be from within your school only-use of your school's AVID Weekly subscription is not to be shared with anyone outside of your school.

1 To activate your subscription(s):

- Go to our home page <http://www.avidweekly.org>
- Click the "ACTIVATE A SUBSCRIPTION" button which can be found on the top of the home page(second button from the left).
- On the ACTIVATE A SUBSCRIPTION page, it will ask for your school's add code. Please use the add code listed above. Then click on "Next".
- Please complete the information for your account and click on "Next". Our system will alert you if there are any issues.
- Please verify that the information is correct and click on "Finish". Your account will now be active.
- The add code may be supplied to and utilized in registering up to twenty separate users within your school (**all users need to be from within your school only-not to be shared with any other school**).
- Each of the twenty registered users needs to use the add code to set up their own username and password.
- **Please remember to write down your username and password for your use the rest of the school year.**

2 Once you have a username and a password:

- Matrix, sample lessons, and articles are posted by the first of the month.
- To view the current month's materials, go to our home page <http://www.avidweekly.org>. Click the "LOGIN" button which can be found on the top of the home page (furthest button to the right).
- Type in your username and password and click on "LOGIN" button
- **Please remember to keep your username and password for your use the rest of the school year.**
- You will be transferred to the current month's matrix page.
- You may now access the matrix, three instructional models for the month (both in summary of lesson and full length versions), reading strategy extensions for the month, and the fifteen articles for that month.
- All pieces are both viewable in an electronic version online (if your computer has Flash capabilities) and are downloadable in a PDF version to view or print as you see fit.

- If you do not have the appropriate software to download a PDF version, you can download the Adobe PDF software free of charge from the following Adobe website: <http://www.adobe.com/products/acrobat/readstep2.html>
- If you do not have the appropriate software to view a Flash version, you can download the Adobe Flash software free of charge from the following Adobe website: <http://www.adobe.com/go/getflashplayer>
- The matrix offers you an overview guide to the articles (with their level of difficulty and content area) and which critical reading strategies are best taught using each article.
 - The articles that are featured in the instructional model and summary version for that month are the last three on the list and are denoted by an explanatory heading.

3 If you want to display lessons in a room of networked computers:

- Should you want to display the articles/lessons on multiple computers networked within your classroom, you may do that as follows:
 - After logging in, click the "CLASS LOGIN" button at the top of the page (furthest button to the right). This will ask you to specify a password. There will be a predetermined user name already.
 - You may then give this username and password to all your students.
 - Direct them to the website and enter the class username and password which will give them access to the week's lesson.

4 If you want to access previous articles and lessons:

- Log in and go to the current matrix.
- Click on "Search Articles/Lessons" (in upper left hand part of page)
- You may use the drop-down menus at the top of the page to arrange/view/access articles according to:
 - Month in which they were delivered during the current school year
 - Which "Level Of Difficulty" they are designed for
 - Which "Content Area" they best represent
 - If they are accompanied by a lesson
 - Alphabetical order
- Follow instructions in Section 2.

5 Any questions or problems:

- Email avidweekly@avidcenter.org