



HESPERIA HIGH SCHOOL

9898 MAPLE AVENUE • HESPERIA, CA 92345 • (760) 244-9898 • FAX (760) 244-0939
Michelle Estrada Principal Michael Everett, Assistant Principal

August, 2014



Dear Students and Parents of Hesperia High School,

Welcome to what promises to be another wonderful year in Scorpion Country. The HHS staff would like you to know that we are committed to providing all students powerful learning experiences in an open, safe, and supportive environment in preparation for college and careers. To best meet the needs of students in our community, we offer authentic learning experiences that provide opportunities for students to grow both academically and socially.

In our partnership with families, we ask that you read through this handbook and all communication sent home so we can work as a team toward individual student achievement.

Please let me know how we can best serve our students and families. It is my goal that every student has a positive and successful experience at Hesperia High School. If you have questions or concerns, please contact a teacher, counselor, or administrator for assistance.

Sincerely,

Michelle Estrada
Principal



Hello Scorpions,

Welcome to the 2014-2015 school year! As you're A.S.B. President, I am determined to make Hesperia High School a fun and enjoyable place to be. I highly encourage you to come out to any events that will be held this school year! The more black and gold pride out there, the better! Here in Scorpion Country, we are a family. Families create memories and traditions that will last a lifetime, and that is the mission for this year. Happy 30th Anniversary, Scorpions! Let's make this year an unforgettable one!

Sincerely,

Savannah Lopez
A.S.B. President

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MISSION STATEMENT

Our mission is to provide every student with a challenging learning experience in a safe and supportive environment.

ALMA MATER

TO THEE WE HAIL HESPERIA
COURAGEOUS, PROUD, AND BOLD.
FOREVER LET OUR COLORS FLY,
VICTORIOUS BLACK AND GOLD.
WE'LL GO WITH COURAGE
TOWARD OUR GOALS,
HOWEVER FAR THEY SEEM.
OUR WESTERN STAR WILL
GUIDE THE WAY
AND LEAD US TO OUR DREAM.
OUR HEARTS ARE FILLED
WITH LOYALTY,
AND AS WE LEAVE YOUR DOOR,
OUR PRIDE WILL STAY AND
WE WILL BE
SCORPIONS EVER MORE!

HOME OF THE SCORPIONS

Freshmen
Class of 2018

Sophomores
Class of 2017

Juniors
Class of 2016

and

SENIORS
CLASS OF 2015

ACADEMICS - ACTIVITIES- ATHLETICS
GET INVOLVED AND MAKE A MEMORY

ADMINISTRATION



Michael Everett
Assistant Principal



Justin Bartle
Vice Principal, Student Activities



Jeff Hallett
Vice Principal, Athletics



Alicia Bonnett
Vice Principal, Discipline



Pete Delagardelle
Vice Principal, Discipline

COUNSELING STAFF



Judy Nutgrass
Head Counselor



Traci Lanning
Counselor



Brad Strehle
Counselor



Maritza Montano
Counselor

Student Handbook

OFFICE CONTACT LIST

9898 Maple Avenue, Hesperia, CA. 92345

(760)244-9898 Fax (760)244-0939

HESPERIA HIGH SCHOOL

2014-2015

STUDENT HAND BOOK

Activities Office	Room A-4	ext. 3913
A.S.B. Bookkeeper	Room A-4	ext. 3915
Assistant Principal's Office	Admin. Bldg.	ext. 3903
Athletics Office	Room A-4	ext. 3911
Attendance Office	Room A-1	ext. 3940 / 3941
Career & College Resource Center	Room A-6	ext. 3947
Counseling Office	Room A-7	ext. 3950 / 3951
Discipline Office	Admin. Bldg.	ext. 3905 / 3907
Front Office	Admin. Bldg.	ext. 3900
Health Office	Admin. Bldg.	ext. 3920
Library	Admin. Bldg.	ext. 3930
Parent Center	Room P-3	ext. 4071
Principal's Office	Admin. Bldg.	ext. 3901
Records Office	Room A-2	ext. 3943
Textbooks	Library	ext. 3931

ALSO VISIT US AT:

www.scorpioncountry.com

&

www.hesperiabroadcasting.com

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STUDENT & PARENT INFORMATION

ACCIDENTS AND INJURIES

All accidents or injuries to students should be reported immediately to the Health Office and an accident report must be completed.

First aid may be administered on campus. There is no school nurse on site; however, the services of a Certified Athletic Trainer and Health Technician are available. If the situation warrants, paramedic services will be requested at parental expense. In all cases, an attempt will be made to notify a parent or guardian as soon as possible.

It is absolutely *essential* to have a properly completed emergency card with current information on file at the school to ensure prompt and effective treatment and parental notification.

ADMINISTRATIVE DETENTION/WEDNESDAY SCHOOL

Hesperia High School's Administrative Detention and Wednesday School are discipline options that school administrators may choose to use at their discretion as alternatives to home suspension.

Administrative Detention is held after school on Tuesday or Thursday from 2:30 p.m. to 3:00 p.m. and Wednesday School is held from 2:30 p.m. to 3:30 p.m. Students assigned Administrative Detention, Wednesday School, or Saturday School will receive official notification of the date and time at least 24 hours in advance. Parent or guardian will also be given at least 24-hour notification. Students who fail to attend their assigned date will be assigned Alternative Learning Center (A.L.C.) or issued home suspension. All students issued detentions are expected to report on time with schoolwork to complete and comply with the rules of the supervisor. Parents will be responsible for providing transportation for the student in the event of such an assignment. (C.C.R. Title 5, Sec. 353)

AFTER SCHOOL ACTIVITIES

All students are required to leave campus within 20 minutes after the dismissal of school. The only exception to the policy will be those who participate in a sanctioned after-school activity or are using the library (open until 4:00 p.m.) and need to remain on campus.

ALTERNATIVE LEARNING CENTER (A.L.C.)

Hesperia High School's Alternative Learning Center (A.L.C.) is an administrative option in lieu of home suspension. A student assigned to A.L.C. will be confined to a classroom during the normal school day. The student will be under the supervision of a Hesperia High School staff member who will be responsible to an administrator.

The Alternative Learning Center requires the student to obtain class work from his/her teachers prior to their assigned A.L.C. date. This work is expected to be completed while serving his/her assigned A.L.C.

ALTERNATIVE LEARNING CENTER RULES

The following rules must be followed by all students assigned to the Alternative Learning Center:

1. Students will spend a full school day, including lunchtime, in the Alternative Learning Center. If a student is unable to complete a full day in A.L.C., he/she will be rescheduled for the following day.
2. Students are to report to the room designated for A.L.C. at the assigned time with textbooks, papers, and pencils.
3. There will be absolutely **NO** talking except to the supervisor.
4. Students must work productively at all times on work approved by their teachers.
5. Misconduct of any kind will not be tolerated. If a student is removed from A.L.C. for misconduct, he/she will be required to spend another day in A.L.C. or receive a home suspension.
6. Any student who fails to adhere to the rules and regulations set forth in the Alternative Learning Center will be referred to the Discipline Office and subject to a one-day suspension.
7. Students who have an excused absence for the day that they are scheduled to serve A.L.C. will be reassigned to the following day.

APPOINTMENTS

If you need to see a counselor, administrator, or teacher, please call the school and set up an appointment. **Walk-in** appointments are discouraged. School employees have many scheduled appointments and meetings that they must attend that sometimes make it impossible to see walk-in appointments. *Please call ahead.*

The school phone number is: (760)244-9898.

ATTENDANCE

Philosophy Statement of the Board of Education

Regular attendance and punctuality are essential if a student is to receive maximum benefit from an instructional program. Absence and tardiness are counter-productive to educational success. In addition, students who are absent from or tardy to class infringe upon the rights of those students in attendance and their teachers by disrupting the normal flow of an instructional program and by causing teachers to unnecessarily repeat and review information and material previously covered. Even though it is possible for students to make up much of the work missed due to absence, it is impossible to completely compensate for loss of classroom time.

For these reasons it is essential that students attend school on a regular basis and absences result from legitimate and compelling reasons only. A concerted effort should be made by students, parents/guardians, and school officials to schedule as few appointments and activities as possible that interfere with school attendance and class schedules.

ATTENDANCE POLICY

A student will be marked absent by each teacher at any time he/ she is not present in a scheduled class. Acceptable reasons for excused student absence as per Education Code 48205 are as follows:

- (a) Notwithstanding Section 48200, a pupil shall be excused from school when the absence is:
- (1) Due to his or her illness.
 - (2) Due to quarantine under the direction of a county or city health officer.
 - (3) For the purpose of having medical, dental, optometrical, or chiropractic services rendered.
 - (4) For the purpose of attending the funeral services of a member of his or her immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California.
 - (5) For the purpose of jury duty in the manner provided for by law.
 - (6) Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent.
 - (7) For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his or her religion, attendance at religious retreats, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization when the pupil's absence is requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.
 - (8) For the purpose of serving as a member of a precinct board for an election pursuant to Section 12302 of the Elections Code.
 - (9) For the purpose of spending time with a member of the pupil's immediate family, who is an active duty member of the uniformed services, as defined in Section 49701, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.
- (b) A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefore. The teacher of the class from which a pupil is absent shall determine which tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.
- (c) For purposes of this section, attendance at religious retreats shall not exceed four hours per semester.
- (d) Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.

ATTENDANCE POLICY (CONT'D)

(e) "Immediate family," as used in this section, has the same meaning as set forth in Section 45194, except that references therein to "employee" shall be deemed to be references to "pupil."

When a student returns after an absence, he/she must bring a written note from a parent or guardian or have the parent or guardian phone the Attendance Office. When placing a call, please indicate the name of the student, the date, the period(s) of absence, and the reason for the absence. Attendance may be verified by calling the Attendance Office during normal school site business hours 7:00 a.m. – 3:30 p.m.

Any pupil subject to compulsory full-time education or to compulsory continuation education who is absent from school without valid excuse three (3) days in one school year or tardy without valid excuse in excess of 30 minutes on each of more than three days in one school year is a truant and shall be reported to the attendance supervisor or the superintendent of the school district

E.C. 48260 Definition of a Truant

A student absent because of illness for five (5) or more days may be required to submit a doctor's letter to substantiate that the absence is excused.

BULLYING POLICY

Hesperia Unified School District

BP 5131.2

The Governing Board recognizes the harmful effects of bullying on student learning and school attendance and desires to provide safe school environments that protect students from physical and emotional harm. District employees shall establish student safety as a high priority and shall not tolerate bullying of any student. This policy applies to all acts related to school activity or school attendance occurring within a school under the jurisdiction of the Superintendent of the school district.

No student or group of students shall, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate cyberbully, cause bodily injury to, or commit hate violence against any other student or school personnel.

Cyberbullying includes the transmission of harassing communications, direct threats, or other harmful texts, sounds, or images on the Internet, social media, or other technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation.

Strategies for bullying prevention and intervention shall be developed with involvement of key stakeholders in accordance with law, board policy, and administrative regulation governing the development of comprehensive safety plans and shall be incorporated into such plans.

Bullying Prevention

To the extent possible, district and school strategies shall focus on prevention of bullying by establishing clear rules for student conduct and strategies to establish a positive, collaborative school climate. Students shall be informed, through student handbooks and other appropriate means, of district and school rules related to bullying, mechanisms available for reporting incidents or threats, and the consequences for perpetrators of bullying.

The District may provide students with instruction, in the classroom or other educational settings, that promotes effective communication and conflict resolution skills, social skills, character/values education, respect for cultural and individual differences, self-esteem development, assertiveness skills, and appropriate online behavior.

School staff shall receive related professional development, including information about early warning signs of harassing/intimidating behaviors and effective prevention and intervention strategies.

Based on an assessment of bullying incidents at school, the Superintendent or designee may increase supervision and security in areas where bullying most often occurs, such as classrooms, playgrounds, hallways, restrooms, and cafeterias.

Intervention

Students are encouraged to notify school staff when they are being bullied or suspect that another student is being victimized. In addition, the Superintendent or designee shall develop means for students to report threats or incidents confidentially and anonymously.

School staff who witness bullying shall immediately intervene to stop the incident when it is safe to do so. (Education Code 234.1)

BULLYING POLICY (CONT'D)

As appropriate, the Superintendent or designee shall notify the parents/guardians of victims and perpetrators. He/she also may involve school counselors, mental health counselors, and/or law enforcement.

Complaints and Investigation

Students may submit to a teacher or administrator a verbal or written complaint of conduct they consider to be bullying. The Superintendent or designee may establish other processes for students to submit anonymous reports of bullying. Complaints of bullying or harassment shall be investigated and resolved in accordance with site-level grievance procedures specified in AR 5145.7.

When a student is reported to be engaging in bullying off campus, the Superintendent or designee shall investigate and document the activity and shall identify specific facts or circumstances that explain the impact or potential impact on school activity, school attendance, or the targeted student's educational performance. Law enforcement officials will be notified in accordance with the law.

When a student is suspected of or reported to be using electronic or digital communications to engage in cyberbullying against other students or staff, or to threaten district property, the investigation shall include, to the extent possible, documentation of the activity, identification of the source, and specific facts or circumstances that explain the impact or potential impact on school activity, school attendance, or the targeted student's educational performance. When the circumstances involve cyberbullying, individuals with information about the activity shall be encouraged to save and print any electronic or digital messages sent to them that they feel constitute cyberbullying and to notify a teacher, the principal, or other employee so that the matter may be investigated.

Students shall be encouraged to save and print any messages that they feel constitute cyberbullying, whether to themselves or another student, and to notify a teacher, the principal, or other employee so that the matter may be investigated.

If the student is using a social networking site or service that has terms of use that prohibit posting of harmful material, the Superintendent or designee also may file a complaint with the Internet site or service to have the material removed.

Discipline

Any student who engages in bullying on school premises, or off campus in a manner that causes or is likely to cause a substantial disruption of a school activity or school attendance, shall be subject to discipline, which may include suspension or expulsion, in accordance with District Board Policies and Administrative Regulations.

Legal Reference:

- EDUCATION CODE
 - 200-262.4 Prohibition of discrimination
 - 32282 Comprehensive safety plan
 - 35181 Governing board policy on responsibilities of students
 - 35291-35291.5 Rules
 - 48900-48925 Suspension or expulsion
 - 48985 Translation of notices
- PENAL CODE
 - 647 Use of camera or other instrument to invade person's privacy; misdemeanor
 - 647.7 Use of camera or other instrument to invade person's privacy; punishment
 - 653.2 Electronic communications devices, threats to safety
- UNITED STATES CODE, TITLE 42
 - 254 Universal service discounts (e-rate)
- COURT DECISIONS
 - J.C. v. Beverly Hills Unified School District, (2010) 711 F.Supp.2d 1094
 - Lavine v. Blaine School District, (2002) 279 F.3d 719

Management Resources:

- CSBA PUBLICATIONS
 - Safe Schools: Strategies for Governing Boards to ensure Student Success, 2011
 - Providing a Safe, Nondiscriminatory School Environment for All Students, Policy Brief, April 2010
 - Cyberbullying: Policy Considerations for Boards, Policy Brief, July 2007

- CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
 - Health Education Content Standards for California Public Schools: Kindergarten Through Grade Twelve, 2008
 - Bullying at School, 2003
- U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS
 - Dear Colleague Letter: Harrassment and Bullying, October 2010
- WEB SITES
 - CSBA: <http://www.csba.org>
 - California Cybersafety for Children: <http://www.cybersafety.ca.gov>
 - California Department of Education, Safe Schools Office: <http://www.cde.ca.gov/lr/ss>
 - Center for Safe and Responsible Internet Use: <http://cyberbully.org>
 - National School Boards Association: <http://www.nsba.org>
 - National School Safety Center: <http://www.schoolsafety.us>
 - U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

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CAREER AND COLLEGE PLANNING

Hesperia High School exemplifies its commitment to a challenging and comprehensive curriculum that provides students with critical life skills to attain productive careers. Our high school has greatly enhanced the function and role of its Career and College Resource Center (C.C.R.C.) in providing students with data to research occupations and professions during their school-to-work transition. We promote the importance of continued education. Group and individual guidance activities are used to assist students with career planning and to establish personal employment objectives, incorporating Regional Occupational Program training in addition to ongoing, comprehensive academic advisement and counseling preparation for enrollment in a sequential course of study required for graduation and to meet college entrance requirements. Support services and information from the C.C.R.C. include:

Career Day	College Entrance Exams (S.A.T. and A.C.T.)
Career Assessments	V.V.C. Bridge Program (Jan. – April)
Self-Awareness Inventories	College Application Workshop (Oct. – Nov.)
Job Search Techniques	F.A.F.S.A. Workshops (Jan. and Feb.)
Colleges and Universities	W.W.W. (Wednesday, Walk-in, Workshops)
Military Services	Job Shadowing (Youth in Government)
Financial Aid for college	Guest Speakers from community, state, and national organizations
Technical and Trade Schools	
Scholarships (www.scorpioncountry.com)	

CELLULAR PHONE POLICY

**Students may not use cell phones during school hours:
Monday, Tuesday, Thursday, Friday - 7:34 AM to 2:25 PM
Wednesday – 8:20 AM to 2:25 PM**

Hesperia Unified School District

BP 5131

A. Electronic Signaling Devices

Please note: Electronic signaling devices includes, but is not limited to, photo-enabled devices, Internet-enabled devices, digital cameras, instant messaging devices, text messaging devices, pagers, two-way radios, and any other current or future personal electronic signaling device.

No student shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student's health and the use of which is limited to health-related purposes (Education Code 48901.5).

Except for prior consent for health reasons, the following policy will be strictly enforced:

- All electronic signaling devices that are powered off may be in the possession of students. These devices must remain powered off and stored out of sight while on the bus or on campus during the school day. If seen by bus or school personnel, the device may be confiscated and returned to parents on a first offense. Subsequent violations of district or school rules and regulations may be subject to discipline including, but not limited to, suspension, expulsion, or transfer to an alternative program in accordance with Board Policy and Administrative Regulation.
- Permissible uses for electronic signaling devices including cell phones, are limited to:
 - Life threatening emergency situations any time
 - On campus before and after the official school day
 - At the conclusion of field trips after return to campus if after the school day
 - At sporting or other events on campus after the school day
 - Any time with the specific limited permission and supervision of a site administrator or classroom teacher who is utilizing the device to teach their designated curriculum content area

Consequences of Violations:

1st Offense: After school detention and parent pick-up

2nd Offense: Half (½) day A.L.C. and parent pick-up

3rd Offense or more: One (1) day home suspension and parent pick-up

CHANGE OF STUDENT ADDRESS/INFORMATION

When address or telephone number changes occur at any time during the school year, the parent or guardian should notify the Attendance Office immediately. This is very important in keeping our records up-to-date and also being able to contact a parent or guardian in case of an emergency.

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CLASS CHANGES

At registration, students select classes with parental approval. The selection of classes should be a thoughtful process in which students and parents place a great deal of consideration into their choices. Within the first days of each semester, counselors will attend to academic-level changes. After this time period, parent/teacher conferences are required for class changes.

According to Hesperia Unified School District (HUSD) Board Policy, a course must be dropped during the first six weeks of the fall or spring semester. Any course that is dropped after this time will result in the student receiving an "F" grade for the course and will be placed into a study hall (no credit) for the remainder of the semester.

CLOSED CAMPUS

The School Board Policy of HUSD mandates that Hesperia High School operate under a **closed-campus policy**. This policy requires that a student is not permitted access to unauthorized or off-limit areas or to leave campus from the time of arrival on campus until the completion of the student's day. The only exceptions are seniors with **EARLY DISMISSAL** and those students with appropriate off-grounds passes. Violation of Closed Campus policy could result in progressive disciplinary action up to and including suspension.

COLLEGE ENTRANCE EXAMINATIONS

College entrance examinations taken during high school identify students whose scores indicate they have the ability to succeed in college. School group results are used to compare students' performance to comparable and national student groups.

- The Preliminary Scholastic Aptitude Test/National Merit Scholarship Qualifying Test (P.S.A.T./N.M.S.Q.T.) is a multiple choice test that measures verbal and mathematical reasoning abilities important to doing college coursework. This test may be taken in 9th, 10th and 11th grade. Students taking this test in their junior year may qualify for the National Merit Scholarship.
- Scholastic Aptitude Test (S.A.T.), S.A.T. Subject Tests, and American College Testing Assessment (A.C.T.) measure how well students can perform the skills necessary for college coursework. It is strongly recommended that college-bound students take these tests during the spring semester of their junior year and during the fall semester of their senior year.
- Advanced Placement (A.P.) Examinations: Students may earn college credit while in high school and save tuition dollars by taking A.P. Exams. At some universities, students are exempt from tests required of all entering students if they earn a "3" or above on an A.P. Exam.

COMMUNITY SERVICE

Instead of serving an Administrative Detention or A.L.C., Community Service Assignments may be given by the principal's designee. This requires a pupil to perform community service on school grounds during non-school hours. "Community Service" may include, but is not limited to, work performed on school grounds in the areas of outdoor beautification, campus betterment, and teacher or peer assistance programs. Parents will be responsible for providing transportation for the students in the event of such an assignment. (E.C. 48900.6).

CONCURRENT ENROLLMENT

This program is available for all students. It is provided for remediation and enrichment purposes, and also gives the student who is behind in credits a chance to make them up. It also offers the opportunity of completing certain core classes in order to accommodate taking an extra high school class during the normal school day.

For further information contact the Counseling Office.

DISASTER PREPAREDNESS

It is important for both parents and students to know that all students will be kept at school if a major disaster occurs during school hours. In addition, parents must know that if students are kept at school, they will not be released until signed for by the person(s) listed on the emergency card. Disaster Preparedness Manuals can be viewed in the Discipline Office.

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DISCIPLINE POLICY

PHILOSOPHY STATEMENT

It is the philosophy of the Hesperia Unified School District that each and every student in the district is entitled to an equal opportunity to participate in the educational program. In order to provide this, it is essential that adequate control be maintained in the classroom and educational setting.

No person or student has the right to interrupt, restrict, or prevent other students from being provided with an education that is rightfully theirs. Thus, every student shall have an opportunity to receive an education without fear of intimidation, threats, coercion, disruptions, etc. Any activity that violates this right, by whomsoever, shall be vigorously prevented by any and all legal means.

CALIFORNIA EDUCATION CODE

Suspension from school means the removal of a pupil from ongoing instruction for adjustment purposes (Educational Code 48925). Expulsion means the removal of a student from the immediate or general instructional setting when other means of correction fail or when the student's presence is likely to be dangerous or disruptive to others. Students may be subject to a "period" suspension for no more than two consecutive school days (Education Code 48911), or an "all-day" suspension (Education Code 48910). Administrators have the choice of levying an in-school suspension (ALC), or a home suspension, as necessary. According to Education Codes 48900, 48900.2, 48900.3, 48900.4 and 48915, students may be suspended or expelled for the following reasons:

GROUND
S FOR SUSPENSION OR EXPULSION

California Education Code 48900: (Grades K-12)

- a. Caused, attempted to cause, or threatened to cause physical injury to another person; or (2) willfully used force or violence upon the person of another, except in self-defense.
- b. Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.
- c. Unlawfully possessed, used, sold, or otherwise furnished or been under the influence of any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.
- d. Unlawfully offered, arranged, or negotiated to sell any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage or an intoxicant of any kind, and then either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
- e. Committed or attempted to commit robbery or extortion.
- f. Caused or attempted to cause damage to school property or private property.
- g. Stolen or attempted to steal school property or private property.
- h. Possessed or used tobacco, or any products containing tobacco or nicotine products including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit use or possession by a pupil of his or her own prescription products.
- i. Committed an obscene act or engaged in habitual profanity or vulgarity.
- j. Had unlawful possession of, or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.
- k. Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
- l. Knowingly received stolen school property or private property.
- m. Possessed an imitation firearm. As used in this section, "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- n. Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.
- o. Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.
- p. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
- q. Engaged in, or attempted to engage in, hazing. For the purpose of this subdivision, "hazing" means a method of initiation or pre-initiation into a pupil organization or body, whether or not

DISCIPLINE POLICY (CONT'D)

the organization body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil. For purposes of this subdivision, "hazing" does not include athletic events or school-sanctioned events.

- r. Engaged in the act of bullying, including, but not limited to, bullying committed by means of an electronic act as defined in subdivisions (f) and (g) of Section 32261, directed specifically toward a pupil or school personnel. For purposes of this subdivision, the following terms have the following meanings:
 - (1) "Bullying" means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Section 48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:
 - (A) Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property.
 - (B) Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health.
 - (C) Causing a reasonable pupil to experience substantial interference with his or her academic performance.
 - (D) Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.
 - (2) (A) "Electronic act" means the transmission, by means of an electronic device, including, but not limited to, a telephone, a wireless telephone, or other wireless communication device, computer, or pager, of a communication including, but not limited to, any of the following:
 - (i) A message, text, sound, or image.
 - (ii) A post on a social network internet web site, but not limited to:
 - (I) Posting to or creating a burn page. "Burn page" means an internet web site created for the purpose of having one or more of the effects listed in paragraph (1).
 - (II) Creating a credible impersonation of another actual pupil for the purpose of having one or more of the effects listed in paragraph (1). "Credible impersonation" means to knowingly and without consent impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed, that the pupil was or is the pupil who was being impersonated.
 - (III) Creating a false profile for the purpose of having one or more of the effects listed in paragraph (1). "False profile means a profile of a fictitious pupil or a profile using the likeness or attributes of an actual pupil other than the pupil who created the false profile.
 - (B) Notwithstanding paragraph (1) and subparagraph (A), an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the internet or is currently posted on the internet.
 - (3) "Reasonable pupil" means a pupil, including, but not limited to, an exceptional needs pupil, who exercises average care, skill, and judgment in conduct for person of his or her age, or for a person of his or her age with his or her exceptional needs.
- t. A pupil aids or abets as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person.

California Education Code 48900.2 (Grades 4-12)

Committed sexual harassment, as defined in Section 212.5 of the penal code

California Education Code 48900.3 (Grades 4-12)

Caused, attempted to cause, threatened to cause, or participated in an act of hate violence, as defined in subdivision (e) of Section 33032.5 of the penal code.

California Education Code 48900.4 (Grades 4-12)

Intentionally engaged in harassment, threats, or intimidation directed against a pupil or group of pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting class work, creating substantial disorder, and invading the rights of that pupil or group of pupils by creating an intimidating or hostile educational environment.

DISCIPLINE POLICY (CONT'D)

California Education Code 48900.7

Has made terroristic threats against school officials, school property, or both. For the purposes of this section, "terroristic threat" shall include any statement, whether written or oral, by a person who willfully threatens to commit a crime that will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars, with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out, which, on its face and under the circumstances in which it is made, is so unequivocal, unconditional, immediate, and specific as to convey to the person reasonably to be in sustained fear for his or her own safety or for his or her immediate family's safety, or for the protection of school district property, or the personal property of the person threatened or his or her immediate family.

California Education Code 48915 MANDATORY RECOMMENDATION FOR EXPULSION (Grades K-12)

- (A)
1. Causing serious physical injury to another person, except in self-defense.
 2. Possession of any knife, explosive, or other dangerous object of no reasonable use to the pupil.
 3. Unlawful possession of any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, except for the first offense for the possession of not more than one avoirdupois ounce of marijuana, other than concentrated cannabis.
 4. Robbery or extortion.
 5. Assault of battery, as defined in Section 240 and 242 of the Penal Code, upon any school employee.
- (C)
1. Possessing, selling, or otherwise furnishing a firearm.
 2. Brandishing a knife at another person.
 3. Unlawfully selling controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code.)
 4. Committing or attempting to commit a sexual assault as defined in subdivision (n) of Section 48900 or committing a sexual battery as defined in subdivision (n) of Section 48900.
 5. Possession of an explosive.

DRESS CODE GUIDELINES

The Governing Board believes that appropriate dress and grooming contribute to a productive and safe learning environment. The Board expects students to give proper attention to personal cleanliness and to wear clothes that are suitable for the school activities in which they participate. Students' clothing and possessions must not present a health or safety hazard or a distraction that would interfere with the educational process.

When gangs constitute a danger to students, the Superintendent or designee may restrict student dress and grooming as necessary to comply with Board Policy related to gang activity. The dress policy is applicable to all of Hesperia Unified School District's functions and activities.

Students and parents/guardians shall be informed about the school dress code at the beginning of the year and when revised. A student who violates the dress code shall be subject to appropriate disciplinary action.

In addition, the following types of clothing have been identified as **unacceptable dress**:

- Bare midriffs, strapless and halter style tops
- Hats, Du rags, skull caps, bandannas, hairnets, beanies and headwear other than **unaltered** school-approved head wear (all hats must be worn facing forward)
- When weather dictates, only solid colored (no emblems) or HHS beanies may be worn
- Raiders, Kings, LA, ICP, Player 69, "13", Skin, Hornee Industries Clothing, etc.
- Oversized clothing such as shorts, pants, coats, etc. Pants or shorts **must** be worn at the waist (no sagging)
- Items that promote hate, intolerance, violence, or are sexually explicit
- Unsafe jewelry and accessories, including wallet chains and/or belts hanging from the waist
- Visible undergarments
- Clothing that is too tight, revealing, or sexually provocative
- Clothing and/or accessories with profanity, violence and/or weapons
- Clothing with insignia or brand names for controlled substances
- Flip-flops, slippers
- Any additional articles of clothing or accessories identified by H.U.S.D. School Police Department as being gang or hate-related will be forbidden on campus

DRESS CODE GUIDELINES (CONT'D)

Any student wearing or carrying overt gang paraphernalia or symbols, or making any gestures that symbolize gang membership shall be referred to the Discipline Office for appropriate disciplinary action.

If a student's apparel is found to be in violation of this policy stated above, the student will be counseled by an administrator and a 'dress code' violation warning will be entered into the student's discipline history. If a second dress code violation should occur, disciplinary steps will be taken.

Legal Reference:

EDUCATION CODE

35183 School Dress Codes; Uniforms

48907 Student Exercise of Free Expression

49066 Grades: Effect of Physical Education Class Apparel

CODE OF REGULATIONS, TITLE 5

Pupils to be neat and clean on entering school

Hartzell v. Connell (198) 35 CA: 3D 899

Arcadia Unified School District v. State Department of Education 92 Daily Journal, D.A.R. 3578

EARLY DISMISSAL/LATE ARRIVAL

Seniors who have completed the necessary units for graduation and need to leave campus due to college classes or employment responsibilities may petition the Counseling Office for **EARLY DISMISSAL** scheduling. Once the student has received the appropriate identification, he/she may leave at the designated time displayed on his/her I.D. card. All seniors must enter/exit through the gate between the gym and library and must wear his/her student identification card attached to an early dismissal/late arrival lanyard. The lanyard must be worn properly and be visible to campus officials when entering or exiting. For a student to have only 4 classes on campus, they must be enrolled in Work Experience, R.O.P., or Victor Valley Community College. Late Arrival/Early Dismissal stamps and lanyards are available in the Counseling Office.

EIGHTEEN-YEAR-OLD STUDENT GUIDELINES

Students who are Eighteen years or older must sign a contract agreeing to the following conditions in order to remain at HHS: They must continue making adequate progress towards graduation and follow all school rules.

If a student commits a suspendable offense or demonstrates poor attendance (including tardies) he/she could lose his/her privilege of earning a diploma at Hesperia High School.

EMERGENCY CARDS

All students must have a current EMERGENCY card on file in the Attendance Office. Students will not be permitted to leave campus for any reason without a current emergency card on file. Students must submit a new emergency card at the beginning of each school year. In the event of any information changes please notify the Attendance Office.

ACADEMICS
ACTIVITIES
ATHLETICS

GET INVOLVED AND
MAKE A MEMORY

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ENGLISH LANGUAGE DEVELOPMENT (E.L.D.)

Hesperia High School’s English Language Development (E.L.D.) Program is to assist students who have language difficulties influencing their academic progress. All students upon enrolling who indicate a language other than English in their educational background will be tested. Further testing and placement in E.L.D. may result from this testing.

For further information contact your counselor.

EXTRA-CURRICULAR ACTIVITIES GUIDELINES

Hesperia High School students who are suspended under California Education Codes 48900 through 48915 will be subject to a 30-school-day exclusion from attending any school-sponsored extra-curricular event and/or activity following his/her last issued suspension day.

FOREIGN EXCHANGE STUDENTS

Hesperia High School welcomes exchange students from all over the world. These students are pre-approved and are represented by one of the many foreign exchange programs that exist. A schedule of classes is arranged for the foreign exchange student that exposes them to a broad range of campus experiences. Foreign exchange students are a valuable asset to Hesperia High School’s campus. We value their contributions and feel it is important to honor them with a Certificate of Completion for one year of study. Foreign exchange students who desire to receive a Hesperia High School diploma need to confer with their counselor regarding the credit evaluation process.

GENERAL EDUCATION DEVELOPMENT (G.E.D.) TEST

The General Education Development (G.E.D.) Test battery is administered through the Counseling Department at Victor Valley Community College on a regularly scheduled basis. The G.E.D. includes five tests that measure the major skills considered to be outcomes of a high school equivalency certificate through the California State Department of Education. The certificate is an official document and is widely accepted for purposes of employment, admission to apprenticeships, and other training programs. It is also accepted in lieu of a high school diploma for California State Civil Service positions.

In order to take the test, the following requirements must be met:

- Student must be a California resident.
- Student must be 18 years or older if enrolled in regular or continuation high school.
- Student may be 17 years of age if 1) student is within 60 days of what would have been his/her graduation date or 2) student has been out of school 60 days and presents a written request on official letterhead from the military, a prospective employer or a post-secondary institution.

Students may not use G.E.D. credit for high school credit.

For further information contact H.U.S.D. Adult Education at: (760)244-1771.

GRADE CHANGES

CST Grade Change

- Receive a 5% increase for Proficient and 10% increase for Advanced on the corresponding CST for your Spring Semester grades
- Original grade must have been a “C” or better
- Grade change request must be made by September 30th of the year of the test
- No CST grade changes will be made for AP courses

AP Grade Change

- Receive a 5% increase to second semester grade for a 3 on the corresponding AP exam and a 10% increase for a 4 or 5
- Original grade must have been a “C” or better
- Grade change request must be made by September 30th of the same calendar year

All other grade changes will be at the teacher’s discretion. Grade Change forms are available in the Counseling Office, room A-7.

GRADE REPORTING

Semester report cards will be printed approximately one week after the end of the grading period. Report cards will be distributed through the U.S. Mail. Progress reports will be given to students during 3rd period approximately one week after the term ends.

Students who owe for books or supplies, or who have not returned their emergency cards, should contact the Textbook Office to receive their report cards.

During the school year, students will receive:

Grading Period	Term Ends
1 st progress report – (D’s and F’s only)	September 5, 2014
1 st quarter report card	October 10, 2014
2 nd progress report – (D’s and F’s only)	November 7, 2014
Fall semester report card	December 20, 2014
3 rd progress report – (D’s and F’s only)	February 6, 2015
3 rd quarter report card	March 20, 2015
4 th progress report – (D’s and F’s only)	April 24, 2015
Spring Semester report card	May 28, 2015

Note: These are anticipated dates and are subject to change

GRADUATION REQUIREMENT – C.A.H.S.E.E.

All California public school students, except eligible students with disabilities, are required by state law to satisfy the California High School Exit Examination (C.A.H.S.E.E.) requirement, as well as all other state and local graduation requirements, to receive a high school diploma. The C.A.H.S.E.E. requirement can be satisfied by passing the examination, or for eligible students with disabilities, meeting the exemption requirements pursuant to California Education Code (C.E.C.) Section 60852.3, or receiving a local waiver pursuant to C.E.C. Section 60851(c). All students who must meet the C.A.H.S.E.E. requirement, including English learners, will take the examination for the first time in 10th grade. Students who do not pass the examination in 10th grade will have additional opportunities in 11th and 12th grades to retake the part(s) not passed. Exempt students with disabilities are required, in 10th grade only, to take the C.A.H.S.E.E. to meet the requirements of the federal Elementary and Secondary Education Act (E.S.E.A.), but not as a condition of graduation.

Subjects Covered on the C.A.H.S.E.E.

The examination consists of two parts: (1) English–language arts (reading and writing) and (2) mathematics. All questions are aligned to California’s content standards adopted by the State Board of Education. Content standards describe what students should know and be able to do at each grade level from kindergarten through 12th grade.

C.A.H.S.E.E. Administration Dates for 2014-2015 School Year

English-Language Arts Tuesday	Mathematics Wednesday	Eligible Testers
July 22, 2014	July 23, 2014	Adult
October 7, 2014	October 8, 2014	Grade 11 & 12
November 4, 2014	November 5, 2014	Grade 12
February 3, 2015	February 4, 2015	Grade 12
March 17, 2015	March 18, 2015	Grade 10
May 12, 2015	May 13, 2015	Grade 10, 11 & 12 make-ups

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GRADUATION REQUIREMENTS – H.H.S.

	GRADE	CREDITS	COURSE			
ENGLISH (4 years)	9	10	English I	OR	(H)	
	10	10	English II	OR	(H)	
	11	10	English III	OR	(AP)	
	12	10	English IV	OR	(AP)	
		40	Total Credits Required			
SOCIAL STUDIES (3 years)	10	10	World History	OR	(H)	
	11	10	U.S. History	OR	(AP)	
	12	5	American Government	OR	(AP)	
	12	5	Economics	OR	(AP)	
		30	Total Credits Required			
MATHEMATICS (2 years)	9-12	10	Algebra I or Algebra IB			
	9-12	10	Geometry			
		20	Total Credits Required			
(Math course placement is determined by test scores, teacher recommendations, and previous math)						
SCIENCE (3 years)	9-12	10	Physical Science			
	9-12	10	Life Science / Biology			
	9-12	10	One (1) additional year of Physical or Biological Science			
		30	Total Credits Required			
PHYSICAL EDUCATION (2 years)	9	10	Freshman or Athletic Physical Education			
	10	10	General or Athletic Physical Education			
		20	Total Credits Required			
(One (1) year of Marching Band or R.O.T.C. = one (1) semester of P.E. One (1) year of Cheerleading or Pageantry = one (1) year of P.E.)						
FOREIGN LANGUAGE OR FINE/PERFORMING ARTS (1 year)	9-12	10	One year of Foreign Language or One year of Fine / Performing Arts			
		10	Total Credits Required			
	(Fine/Performing Arts include: Art, Music and Drama classes. Units may not be split between Foreign Language and Fine/Performing Arts.)					
ELECTIVES	9-12	70				
		70	Total Credits Required			
(All courses not taken for required course credit can be used for elective credit.)						
PROMOTION REQUIREMENTS						
50 Units - 10th Grade						
100 Units - 11th Grade						
150 Units - 12th Grade						

TO GRADUATE FROM HESPERIA HIGH SCHOOL A STUDENT MUST:

- Earn a minimum of 220 credits
- Earn 150 credits in required courses and 70 credits in electives
- Pass the California High School Exit Exam.

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GRAFFITI

In an effort to provide the safest school environment possible, students are PROHIBITED from having any graffiti, graffiti art, gang symbols, inappropriate writings/symbols in or on school materials including (but not limited to) books, notebooks, note paper, clothing, backpacks, etc. Violation of this policy can result in a one to five day suspension under California Education Code 48900 f and/or 48900 k. In addition, possession of graffiti tools such as markers, Sharpies, and spray paint will also result in discipline procedures.

HALL PASSES

Students are permitted to leave class only for emergencies or for the most important of reasons and must in all circumstances have a pass in their possession. All passes must contain name, date and time. It is the student's responsibility to have the pass before leaving the classroom. Students leaving class without a pass will be considered truant and will be dealt with accordingly.

1. No student will be allowed out on campus during class time without a proper written pass.
2. Passes cannot be issued to students during the first/last 10 minutes of the period.
3. Only one student from a class is allowed on a pass at any one time.
4. A student sent to the Vice Principal's Office for discipline reasons should carry a referral form.
5. Students who wish to see the Health Tech. must check into his/her class first and use the appropriate pass to gain access.

The following are **NOT** valid reasons for hall passes: to get sodas, use the phone, or talk with counselor, administrator, textbook clerk, or other H.H.S. Office Staff. Appointments can be made with school site departments before school, at lunch, or after school. The student will be notified of the appointment by a call slip.

HEALTH OFFICE

The school Health Tech. is available to students from 7:00 a.m. through 2:30 p.m. Students who feel ill or need medical attention should report to their class first, get a pass from their instructor and then report to the Health Office. It is imperative that a current **EMERGENCY CARD** is on file for each student so that the proper medical attention can be secured in case of illness or injury.

INSURANCE

Student Insurance – Liability Disclaimer

HHS does not provide medical insurance coverage for school accidents. This means that **you are responsible for the medical bills if your child gets hurt during school activities**. Any student participating in the interscholastic athletic program *must* be covered by an insurance program and show proof of coverage **before** he/she can try out and/or practice.

INTERNET ACCESS

Students will have access to the Internet in the library and various classrooms. However, students must have a valid Student I.D. that shows Internet access has been granted. Student I.D. cards will be marked after a student has completed an 'Internet Use Agreement.'

LIBRARY

Students can access the library before school, at lunch, and after school. Current hours are posted in the library. When coming to the library during class time, students will need a gold pass from his/her teacher and student I.D. card. Students will be sent back to class if they come unprepared.

The Hesperia High School Library circulates its books through the Follett Library System. Our library has approximately 20,000 books, which can be accessed through our computer by the author, title, subject, or call number. You can also access electronic books through Follettshef.com (contact the librarian).

In order to check out library materials, students must present their student I.D. card to library personnel. Books are circulated for two weeks and can be renewed twice. Patrons are allowed to check out two books at a time, unless research is involved, and then exceptions can be made.

Once a month an overdue list is posted in the library and overdue notices are sent to homerooms as a reminder to return overdue books. We do not fine our patrons; however, we request that they return library materials on time. If you need to keep the book(s) longer, please renew the item(s) before it becomes due. The library will bill for lost items.

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LIBRARY (CONT'D)

Our library also offers a computer technology center, which features Internet accessibility. Computer access requires the completion of a Technology/Internet User Agreement Form. This form can be picked up in the Library. When the form is completed the student I.D. cards will be punched with an "H." Students must have this card to use the computers. For further information contact the librarian.

If students need to make copies, a copy machine is available in the library. The cost is 10 cents per page.

MEDICATIONS

The State of California has strict laws regarding the way medication can be dispensed at school. The guidelines are as follows:

- 1. Medication must be given to the Health Tech. by the parent or guardian. Students are not allowed to transport medication to and from school.
- 2. Prescription medication that needs to be taken at school must be accompanied by the following:
 - a. A written, signed statement from the physician giving the method, amount, and time when the medication is to be given.
 - b. A written statement from the parent giving his/her consent that the school can give the medication as directed by the physician.
- 3. All medicine must be in the container in which it was purchased.
- 4. All medicine will be kept in the Health Office and will be dispensed by office personnel. Send only the amount to be given at school and keep all other doses at home.
- 5. If there is a change in the prescription, a new permission slip must be signed by the parent and physician.

Note: Medication forms may be picked up in the Health Office.

MESSAGES FOR STUDENTS

Only valid emergency messages will be delivered to students during the school day. School staff will screen such requests to determine if a valid emergency does indeed exist.

NONDISCRIMINATION/HARASSMENT POLICY

Hesperia Unified School District

BP 5145.3

The Governing Board prohibits at any District school or school activity, unlawful discrimination, harassment, intimidation, and bullying of any student based on the student's race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expressions; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.

Prohibited discrimination, harassment, intimidation, or bullying includes physical, verbal, nonverbal, or written conduct based on one of the categories listed above that affects a student's ability to participate in, or benefit from an education program or activity; creates an intimidating, threatening, hostile, or offensive education environment; has the effect of substantially or unreasonably interfering with a student's academic performance; or otherwise adversely affects a student's educational opportunities.

The Board also prohibits any form of retaliation against any student who files a complaint or report regarding an incident of discrimination, harassment, intimidation, or bullying.

Discrimination/Harassment Prevention

District and school strategies shall focus on prevention of discrimination, harassment, intimidation and bullying by providing age-appropriate training and information to students and staff, including, but not limited to, the District's nondiscrimination policy, what constitutes prohibited behavior, how to report incidents, and to whom such reports should be made.

The District may provide students with instruction, in the classroom or other educational settings, that promotes effective communication and conflict resolution skills, social skills, character/values education, respect for cultural and individual differences, self-esteem development, assertiveness skills, and appropriate online behavior.

Intervention

Students are encouraged to notify school staff immediately of any incidents of discrimination, harassment, intimidation or bullying. In addition, the Superintendent or designee shall develop means for students to report threats or incidents confidentially and anonymously.

NONDISCRIMINATION/HARASSMENT POLICY (CONT'D)

School staff who witness incidents of discrimination, harassment, intimidation or bullying shall immediately intervene to stop the incident when it is safe to do so.

As appropriate, the Superintendent or designee shall notify the parents/guardians of victims and perpetrators. He/she also may involve school counselors, mental health counselors, and/or law enforcement.

Complaints and Investigation

The following position is designated to handle complaints regarding discrimination, harassment, intimidation, or bullying, and to answer inquiries regarding the District's nondiscrimination policies:

DIRECTOR OF STUDENT SERVICES

Complaints alleging noncompliance with the nondiscrimination policies of the district should be directed to the Director of Student Services at the District Office. A copy of the District's Uniform Complaint Policy is available in the HUSD Student Services department. The District's Title IX Coordinator is Tom Loomis, Director of Student Services. The District's 504 Coordinator is Matthew Fedders, Director of Special Services.

Complaints of discrimination, harassment, intimidation, or bullying shall be investigated immediately and resolved in accordance with site-level grievance procedures specified in AR 5145.7.

When a student is reported to be engaging in discrimination or harassment off campus, the Superintendent or designee shall investigate and document the activity and shall identify specific facts or circumstances that explain the impact or potential impact on school activity, school attendance, or the targeted student's educational performance. Law enforcement officials will be notified in accordance with the law.

If the student is using a social networking site or service that has terms of use that prohibit posting of harmful material, the Superintendent or designee also may file a complaint with the Internet site or service to have the material removed.

The Superintendent or designee shall ensure that the student handbook clearly describes the District's nondiscrimination policy, procedures for filing a complaint regarding discrimination, harassment, intimidation, or bullying, and the resources that are available to students who witness or are subject to any such behavior. The District's policy shall also be posted on the District web site or any other location that is easily accessible to students, parents, and staff.

Discipline

Any student who engages in discrimination or harassment, on or off campus in a manner that causes or is likely to cause a substantial disruption of a school activity or school attendance, shall be subject to discipline, which may include suspension or expulsion, in accordance with District Board Policies and Administrative Regulations.

Legal Reference:

EDUCATION CODE

- 200-262.4 Prohibition of discrimination
- 48900.3 Suspension or expulsion for act of hate violence
- 48900.4 Suspension or expulsion for threats or harassment
- 48904 Liability of parent/guardian for willful student misconduct
- 48907 Student exercise of free expression
- 48950 Freedom of speech
- 48985 Translation of notices
- 49020-49023 Athletic program
- 51500 Prohibited instruction or activity
- 51501 Prohibited means of instruction
- 60044 Prohibited instructional materials

CIVIL CODE

- 1714.1 Liability of parents/guardians for willful misconduct of minor

PENAL CODE

- 422.55 Definition of hate crime
- 422.6 Crimes, harassment

CODE OF REGULATIONS, TITLE 5

- 4600-4687 Uniform Complaint Procedures
- 4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

- 1681-1688 Title IX of the Education Amendments of 1972

UNITED STATES CODE, TITLE 42

- 2000d-2000e-17 Title VI and Title VII Civil Rights Act of 1964, as amended
- 2000h-2-2000h-6 Title IX of the Civil Rights Act of 1964

CODE OF FEDERAL REGULATIONS, TITLE 34

- 100.3 Prohibition of discrimination on basis of race, color or national origin
- 104.7 Designation of responsible employee for section 504
- 106.8 Designation of responsible employee for Title IX
- 106.9 Notifications of nondiscrimination on basis of sex

COURT DECISIONS

- Donovan v. Poway Unified School District, (2008) 167 Cal.App.4th 567
- Flores v. Morgan Hill Unified School District, (2003) 324 F.3d 1130

Management Resources:

CSBA PUBLICATIONS

- Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011
- Providing a Safe, Nondiscriminatory School Environment for All Students, Policy Brief, April 2010
- CALIFORNIA DEPARTMENT OF EDUCATION LEGAL ADVISORIES

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Special Instructions:

HJ Agenda
SCHOOL
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OFF-GROUNDS PASSES

If you need to remove your student from class for an appointment or an emergency, please keep in mind it may take as long as 30 minutes if you have not called ahead. For appointments you may tell us the day, week, or month ahead. This allows us to plan ahead and have the pass taken to your student so that he/she may meet you in the front of the school. It is not necessary for you to sign him/her out in person. If the biological parent is not picking the student up, we may request that they come in to the office to show I.D.

The administrative policy in place does not allow you to remove your student the last 30 minutes of the school day. There are no off-grounds passes after 2:00 p.m.

If your student is in P.E. at the time of dismissal, we do not remove students from P.E. as it is difficult to find them on the field and the locker room is locked.

FOR PLANNED DOCTOR OR DENTAL APPOINTMENTS

You may let us know as far as a one month in advance of appointments. We will put the appointment on our calendar. The student may come in the day of the appointment and ask for the pass before class starts.

OFF-LIMIT AREAS

Due to the size of our campus and our limited number of custodians and security personnel, it is necessary to limit the areas where students may congregate during lunch time and breaks. Off limit areas are:

- 1. All areas in front of the school.
- 2. The soccer, baseball, softball or football fields unless a coach/teacher/staff is present.
- 3. The "W"-wing classrooms, main gym, weight training, dance, or wrestling rooms unless a coach/teacher/staff is present.
- 4. All parking lots.
- 5. All areas north of the "N" buildings (designated white/red lines) during lunch.
- 6. Outdoor basketball court areas. No eating allowed.

OFFICE PHONES – STUDENT USE

Office telephones are for office business only. Exceptions will be made on a case-by-case basis.

PARENT INVOLVEMENT

Hesperia High School is committed to including all parents in their student's educational experience. A detailed Parent Involvement Plan (in English & Spanish) may be found:

- In the HHS Enrollment Packet
- In the Beginning-of-the-Year Newsletter
- On school website – www.scorpioncountry.com

Hesperia High School offers the Parent Center directly on campus for parents, guardians, and other eligible family members to join and participate in. The purpose of the Parent Center is to:

- 1. Serve as a positive voice for parents, students, and staff.
- 2. Function as a communication link between school and home.
- 3. Help establish a direct relationship between teachers, school administration, parents, and students.
- 4. Inform parents about school and community activities through regular meetings with representatives from Hesperia High School, the school district, and community.
- 5. Participate in various school activities and projects as needed.

PHYSICAL EDUCATION (P.E.) DRESS

All students enrolled in physical education (P.E.) are required to adhere to the below dress code for the following reasons:

- A. They save street clothes from perspiration, wear and tear.
- B. They are less restrictive than street clothes and facilitate participation in physical activity.
- C. The staff can determine immediately who is enrolled in class and who does not belong in the area.

PHYSICAL EDUCATION (P.E.) DRESS (CONT'D)

DRESS CODE:

Optional uniforms will be available for purchase at the school Student Store for \$20.00. Students may choose to provide their own plain grey t-shirt and black jersey shorts (long enough to touch the top of the knee) in lieu of purchasing P.E. clothes at the Student Store. Locks are provided for your use. Be secure. Don't share your locker combination with anyone.

P.E. non-suits (with referral and refusal to use P.E. loaner clothes):

Refusal to use P.E. loaners will result in home suspension
(Disruption of School Activities/Defiance) 48900:K

P.E. loaner clothes are available. There is absolutely no reason for a student to not dress out.

More information will be given to students by the physical education teacher at the beginning of the school year.

POWERSCHOOL

PowerSchool is a web-based tool that allows parents to view information on their student, including grades, assignments, and attendance. This is a secure application that requires parents to enter a unique login and password for each student. Parents can only view information on their own child/children. Students will be sent home with directions during the first few months of the new school year. If you do not receive this notice from your student please feel free to contact the Counseling Office.

CHECK OUT WWW.POWERSCHOOL.ESPERIAUSD.ORG

PROGRESSIVE DISCIPLINE ACTION PLAN

- 1. First time classroom disruption or defiance – 2-day classroom suspension. Teacher must contact parent and submit a teacher/parent contact form to the Discipline Office before the end of the day.

Second-time (same teacher) disruption or defiance – 1-5 days class suspension and assign A.L.C. (Alternative Learning Center). Teacher must contact parent and submit a Teacher/Parent Contact Form to the discipline office before the end of the day. A teacher/parent meeting is recommended.

Third-time or more (same teacher) disruption or defiance – assign 1-5 days home suspension. Vice Principal will set up a mandatory teacher/parent meeting.

- 2. Use of profanity in classroom or on campus – assign A.L.C./1-5 days of home suspension.
- 3. Theft, property damage, and/or graffiti (this includes books, backpacks, folders, etc.) – assign 1-5 days home suspension.
- 4. P.E. non-suits (Disruption of School Activities/Defiance) 48900:K
Loaners will be available to all students, all the time; however, refusal to use P.E. loaners will result in:
1st offense – 1 day A.L.C.
2nd offense - in home suspension
- 5. Tardies:
1st offense – verbal warning
3rd offense – after-school detention (1/2 hour)
6th offense – Wednesday after school detention (1 hour)
9th offense – Half (½) Day A.L.C.
12th offense or more – 1 day A.L.C.
15th offense – 1 days home suspension
18th offense – 2 days home suspension
21st offense – 3 days home suspension
24th offense – 4 days home suspension
** Students more than 5 minutes late but less than 30 will be marked as a tardy and sent to A.L.C. for the remainder of that class.
- 6. Truancies:
1st offense – Possible S.A.R.B. 1 and administrative verbal warning.
2nd offense – Possible S.A.R.B. 2 and assigned A.L.C.
3rd offense or more – Possible S.A.R.B. 3 and home suspension
- 7. Cheating/plagiarism – 0% grade on assignment/project or exam and a possible home suspension of up to 5 days.

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PROGRESSIVE DISCIPLINE ACTION PLAN (CONT'D)

8. Dress code violation:
1st offense – verbal warning (cover up if necessary)
2nd offense – after-school detention (cover up if necessary)
3rd offense or more – home suspension (1 day)
9. Fighting:
1st offense – Home suspension/ticket
2nd offense – Student will be referred for expulsion.
10. Cell phone – (out in class/out on campus):
1st offense – after school detention and parent pick-up
2nd offense – Saturday school and parent pick-up
3rd offense or more – Home suspension (1 day) and parent pick-up
11. All California Education Code 48900 infractions: Could result in a 1-5 day home suspension with possible recommendation for expulsion from H.U.S.D.
12. Electronic Devices – It is recommended that students not bring their I-pods/electronic devices on campus. H.U.S.D. and/or H.H.S. will not be responsible in any way for loss or damage of any of these items brought on campus. These items shall not be used during instructional time and will be confiscated if instruction is disrupted.

REGIONAL OCCUPATIONAL PROGRAM (R.O.P.)

Hesperia Unified School District's Regional Occupational Program (R.O.P.) will help further the career and vocational education of students 16 years of age and older and provide them with entry-level skills needed to obtain jobs or to pursue further training.

R.O.P. classes are offered at various times during the school day, evenings and Saturdays. Students can earn from 5 to 20 credits per semester.

R.O.P. offers classes utilizing the "hands-on" approach to learning. Programs are taught by skilled instructors in an industry-like environment. Students actually work with the materials, services, and equipment used in industry. Emphasis is shifted from textbook study of subject matter to the development of skills and knowledge required in actual job situations.

- All students are encouraged to take vocational courses in high school regardless of whether or not a college education is a student goal.
- Credits earned in R.O.P. courses carry the same value as credits earned in academic classes and apply toward meeting elective course requirements for graduation.
- In all classes, students may earn Certificates of Completion listing their competencies.
- A job placement specialist is available to assist students in obtaining a job.

The following R.O.P. courses are available to our students:

AUTOMOTIVE TECH.

CHILD DEVELOPMENT
DENTAL ASSISTING
DIGITAL DESIGN
EMERGENCY FIRST RESPONSE
ESTHETICIAN
FIRE TECHNOLOGY

FOOD

FUNDAMENTALS OF LAW ENFORCEMENT
ADVANCED LAW ENFORCEMENT
GRAPHIC COMMUNICATIONS

HEALTH CAREERS

INTRODUCTION TO NURSING CAREERS
MANICURING
MEDICAL TERMINOLOGY
MEDICAL TRANSCRIPTION
E.K.G. MONITOR TECH.
MEDICAL RECORDS SPECIALIST
PHARMACY TECH.
RESTAURANT OCCUPATIONS (SCORPY'S)
WEBSITE DESIGN

Bold – classes offered on H.H.S. campus

For further information contact the H.U.S.D. Alternative Ed. Center - (760)244-1771, ext. 110.

SCHOLARSHIPS

A list of scholarships is available in the Career and College Resource Center (C.C.R.C.) to all grade-level students of Hesperia High School. The list is updated monthly. Students may pick up the list and available applications in the Career and College Resource Center throughout the year. The scholarship bulletin can also be viewed online at the school's website.

The information provided on scholarships is extremely important. Together, with the guidance provided by counselors, it can broaden students' educational opportunities. A student may be able to get education and training that would otherwise be beyond his/her financial capacity.

SCHOOL ATTENDANCE REVIEW BOARD (S.A.R.B.)

The Hesperia Unified School District maintains a *School Attendance Review Board* (S.A.R.B.). The purpose of S.A.R.B. is to divert students with school attendance or school behavior problems from the justice system by providing guidance and coordinated community services to meet their special needs. S.A.R.B. is made up of representatives of various youth-serving agencies that help truants or insubordinate students and their parents/guardians solve problems by using community resources. If S.A.R.B. determines available community services cannot correct certain attendance or behavioral problems, S.A.R.B. promotes the development of new public and private community services to meet the need of the affected students.

The School Attendance Review Board (S.A.R.B.) will refer students to the Juvenile Court when school and community resources are exhausted. Also, S.A.R.B. will refer parents to the District Attorney's Office, Probation Office, Welfare Department, or appropriate court when all alternatives have been attempted.

- 1st citation - A fine of not more than \$100 plus penalties could amount to as much as \$475
2nd citation - A fine of not more than \$250 plus penalties could amount to as much as \$1075
3rd citation - A fine of not more than \$500 plus penalties could amount to as much as \$2075

SEXUAL HARASSMENT POLICY

Hesperia Unified School District

BP 5145.7

The Governing Board is committed to maintaining an educational environment that is free from any form of harassment. The Board prohibits sexual harassment of students by other students, employees or other persons, at school or at school-sponsored or school-related activities. This policy applies to all acts related to school activity or school attendance occurring within a school under the jurisdiction of the Superintendent of the school district.

The Board also prohibits any form of retaliation against any student who files a complaint or report regarding an incident of sexual harassment.

Sexual Harassment Prevention

District and school strategies shall focus on prevention of sexual harassment by providing age-appropriate training and information to students and staff, including, but not limited to, the District's anti-harassment policy, what constitutes prohibited behavior, how to report incidents, and to whom such reports should be made.

Intervention

Students are encouraged to notify school staff immediately of any incidents of sexual harassment. In addition, the Superintendent or designee shall develop means for students to report threats or incidents confidentially and anonymously.

School staff who witness incidents of sexual harassment shall immediately intervene to stop the incident when it is safe to do so.

As appropriate, the Superintendent or designee shall notify the parents/guardians of victims and perpetrators. He/she also may involve school counselors, mental health counselors, and/or law enforcement.

Complaints and Investigation

The following position is the designated Coordinator to handle complaints regarding sexual harassment, and to answer inquiries regarding the District's policies:

DIRECTOR OF STUDENT SERVICES

Any student that feels that he/she is being sexually harassed should immediately contact a teacher, site administrator, or the Director of Student Services. In addition, any student who observes any such incident should report the incident to a teacher, site administrator, or the Director of Student Services, whether or not the victim files a complaint. Any school employee who observes an incident of sexual harassment shall report the incident to a teacher, site administrator, or the Director of Student Services. All complaints and allegations of sexual harassment shall be kept confidential except as necessary to carry out the investigation or take other subsequent necessary action. The Superintendent or designee may also establish other processes for students to submit anonymous reports of discrimination or harassment.

Complaints of sexual harassment shall be investigated immediately and resolved in accordance with site-level grievance procedures specified in AR 5145.7.

SEXUAL HARASSMENT POLICY (CONT'D)

When a student is reported to be engaging in sexual harassment off campus, the Superintendent or designee shall investigate and document the activity and shall identify specific facts or circumstances that explain the impact or potential impact on school activity, school attendance, or the targeted student's educational performance. Law enforcement officials will be notified in accordance with the law.

If the student is using a social networking site or service that has terms of use that prohibit posting of harmful material, the Superintendent or designee also may file a complaint with the Internet site or service to have the material removed.

The Superintendent or designee shall ensure that the student handbook clearly describes the District's anti-harassment policy, procedures for filing a complaint regarding sexual harassment, and the resources that are available to students who witness or are subject to any such behavior. The District's policy shall also be posted on the District web site or any other location that is easily accessible to students, parents, and staff.

Discipline

Any student who engages in sexual harassment, on or off campus in a manner that causes or is likely to cause a substantial disruption of a school activity or school attendance, shall be subject to discipline, which may include suspension or expulsion, in accordance with District Board Policies and Administrative Regulations.

Confidentiality

All complaints and allegations of sexual harassment shall be kept confidential except as necessary to carry out the investigation or take other subsequent necessary action.

Hesperia Unified School District

AR 5145.7

Prohibited sexual harassment includes, but is not limited to, unwelcome sexual advances, unwanted requests for sexual favors, or other unwanted verbal, visual, or physical conduct of a sexual nature made against another person of the same or opposite sex in the educational setting, when made on the basis of sex and under any of the following conditions:

1. Submission to the conduct is explicitly or implicitly made a term or condition of student's academic status or progress.
2. Submission to or rejection of the conduct by a student is used as the basis for academic decisions affecting the student.
3. The conduct has the purpose or effect of having a negative impact on the student's academic performance or of creating an intimidating, hostile, or offensive educational environment. As appropriate, the Superintendent or designee shall notify the parents/guardians of victims and perpetrators. He/she also may involve school counselors, mental health counselors, and/or law enforcement.
4. Submission to or rejection of the conduct by the student is used as the basis for any decision affecting the student regarding benefits and services, honors, programs, or activities available at or through any district program or activity.

Examples of types of conduct which are prohibited in the District and which may constitute sexual harassment include, but are not limited to:

1. Unwelcome leering, sexual flirtations, or propositions.
2. Unwelcome sexual slurs, epithets, threats, verbal abuse, derogatory comments, or sexually degrading descriptions.
3. Graphic verbal comments about an individual's body or overly personal conversation.
4. Sexual jokes, derogatory posters, notes, stories, cartoons, drawings, pictures, obscene gestures, or computer-generated images of sexual nature.
5. Spreading sexual rumors.
6. Teasing or sexual remarks about students enrolled in a predominantly single-sex class.
7. Massaging, grabbing, fondling, stroking, or brushing the body.
8. Touching an individual's body or clothes in a sexual way.
9. Impeding or blocking movements or any physical interference with school activities when directed at an individual on the basis of sex.
10. Displaying sexual suggestive objects.
11. Sexual assault, sexual battery, or sexual coercion.

School-Level Complaint Process/Grievance Procedure

Complaints of sexual harassment, or any behavior prohibited by the District's Nondiscrimination/Harassment policy – BP 5145.3 and Bullying policy - BP 5131.2, Complaint Forms are available and your child's school and shall be handled in accordance with the following procedure:

SEXUAL HARASSMENT POLICY (CONT'D)

1. Notice and Receipt of Complaint: Any student who believes he/she has been subjected to sexual harassment, discrimination, or bullying or who has witnessed sexual harassment, discrimination, or bullying may file a complaint with any school employee. Within twenty-four (24) hours of receiving a complaint, the employee must report it to the Principal or designee at the school site. In addition, any school employee who observes any incident of sexual harassment, discrimination, or bullying involving a student shall, within twenty-four (24) hours, report this observation to the Principal or designee, whether or not the victim files a complaint. If the school employee receives the complaint on a Friday or a holiday, the employee must report it to the Principal the next business day.

In any case of sexual harassment, discrimination, or bullying involving the Principal to whom the complaint would ordinarily be made, the employee who receives the student's complaint or who observes the incident shall instead report to the Superintendent's designee.

2. Initiation of Investigation: The Principal or designee shall initiate an impartial investigation of an allegation of sexual harassment, discrimination, or bullying within five (5) school days of receiving notice of the sexually harassing, discriminatory, or bullying behavior, regardless of whether a formal complaint has been filed. The District shall be considered to have "notice" of the need for an investigation upon receipt of a complaint from a student who believes he/she has been subjected to sexual harassment, discrimination, or bullying, the student's parent/guardian, or an employee who received the complaint, any employee or student who witnessed the behavior, or any student, employee, or parent/guardian who filed an official complaint on the District's official complaint form.

If the Principal or designee receives an anonymous complaint or media report about alleged sexual harassment, discrimination or bullying, he/she shall determine whether it is reasonable to pursue an investigation considering the specificity and reliability of the information, the seriousness of the alleged incident, and whether any individuals can be identified who were subjected to the alleged harassment.

3. Initial Interview with Student: When a student or parent/guardian has complained or provided information about sexual harassment, discrimination, or bullying, the Principal or designee shall describe the District's grievance procedure and discuss what actions are being sought by the student in response to the complaint. The student who is complaining shall have an opportunity to describe the incident, identify witnesses who may have relevant information, provide other evidence of the harassment, and put his/her complaint in writing on the District's official complaint form. If the student requests confidentiality, he/she shall be informed that such a request may limit the District's ability to investigate.

4. Investigation Process: The Principal or designee shall keep the complaint and allegation confidential, except as necessary to carry out the investigation or take other subsequent necessary or appropriate action. (5 CCR 4964)

The Principal or designee shall interview individuals who are relevant to the investigation, including but not limited to, the student who is complaining, the person accused of sexual harassment, discrimination, or bullying, anyone who witnessed the reported sexual harassment, discrimination, or bullying and anyone mentioned as having relevant information. The Principal may take other steps such as reviewing any records, notes, or statements related to the sexual harassment, discrimination, or bullying complaint or visiting the location where the sexual harassment, discrimination, or bullying is alleged to have taken place.

When necessary to carry out his/her investigation or to protect student safety, the Principal or designee also may discuss the complaint with the Superintendent's designee, the parent/guardian of the student who complained, the parent/guardian of the alleged harasser if the alleged harasser is a student, a teacher or staff member whose knowledge of the students involved may help in determining who is telling the truth, law enforcement and/or child protective services, and District legal counsel or the District's risk manager.

5. Interim Measures: The Principal or designee shall determine whether interim measures are necessary during and pending the results of the investigation, such as placing students in separate classes or transferring a student to a class taught by a different teacher.
6. Optional Mediation: In cases of student-on-student sexual harassment, discrimination or bullying, when the student who complained and the alleged perpetrator so agree, the Principal or designee may arrange for them to resolve the complaint informally with the help of a counselor, teacher, administrator, or trained mediator. The student who complained shall never be asked to work out the problem directly with the accused person unless such help is provided and both parties agree, and he/she shall be advised of the right to end the informal process at any time.

SEXUAL HARASSMENT POLICY (CONT'D)

7. Factors in Reaching a Determination: In reaching a decision about the complaint, the Principal or if the complaint is sent to the Superintendent's designee may take into account:
- a. Statements made by the persons identified above.
 - b. The details and consistency of each person's account.
 - c. Evidence of how the complaining student reacted to the incident.
 - d. Evidence of any past instances of sexual harassment, discrimination, or bullying t h e alleged perpetrator.
 - e. Evidence of any past sexual harassment, discrimination, or bullying complaints that were found to be untrue.

To judge the severity of the sexual harassment, discrimination, or bullying the Principal or if the complaint is sent to the Superintendent or designee may take into consideration:

- a. How the misconduct affected one or more students' education.
 - b. The type, frequency, and duration of the misconduct.
 - c. The identity, age, and sex of the alleged perpetrator(s) and the student who complained, and the relationship between them.
 - d. The number of persons engaged in the sexual harassment, discrimination, or bullying conduct and at whom the sexual harassment, discrimination, or bullying was directed.
 - e. The size of the school, location of the incidents, and context in which they occurred.
 - f. Other incidents at the school involving different students.
8. Written Report and Findings and Follow-Up: No more than 30 days after receiving the complaint, the Principal, or if the complaint is sent to the Superintendent's designee, shall conclude the investigation and prepare a written report of his/her findings. This timeline may be extended for good cause.
9. Appeal Process: An appeal process will be afforded to the complainant should he or she disagree with the resolution of the complaint filed pursuant to this policy. The complainant may appeal in writing to the Superintendent within five (5) business days. The Superintendent will review the complaint and any associated documentation and will render a final decision within thirty (30) days.

The report shall include the decision and the reasons for the decision and shall summarize the steps taken during the investigation. If it is determined that sexual harassment, discrimination, or bullying occurred, the report shall also include any corrective actions that have or will be taken to address the sexual harassment, discrimination, or bullying and prevent any retaliation or further sexual harassment, discrimination, or bullying. This report shall be presented to the student who complained, the person accused, the parents/guardians of the student who complained and the student who was accused, and the Superintendent or designee.

In addition, the Principal, or if the complaint is sent to the Superintendent's designee, shall ensure that the complainant student and his/her parent guardian are informed of the procedures for reporting any subsequent problems. The Principal, or if the complaint is sent to the Superintendent's designee, shall make follow up inquiries to see if there have been any new incidents or retaliation and shall keep a record of this information.

Enforcement of District Policy

The Superintendent or designee shall take appropriate actions to reinforce the District's sexual harassment policy. As needed, these actions may include any of the following:

- 1. Removing vulgar or offending graffiti.
- 2. Providing training to students, staff, and parents/guardians about how to recognize harassment and how to respond.
- 3. Disseminating and/or summarizing the District's policy and regulation regarding sexual harassment.
- 4. Consistent with the laws regarding the confidentiality of student and personnel records, communicating the school's response to parents/guardians and the community.
- 5. Taking appropriate disciplinary action.

In addition, disciplinary measures may be taken against any person who is found to have made a complaint of sexual harassment which he/she knew was not true.

Notifications

A copy of the District's sexual harassment policy and regulation shall:

- 1. Be included in the notifications that are sent to parents/guardians at the beginning of each school year.
- 2. Be displayed in a prominent location in the main administrative building or other area where notices of district rules, regulations, procedures, and standards of conduct are posted, including school web sites.

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SEXUAL HARASSMENT POLICY (CONT'D)

- 3. Be provided as part of any orientation program conducted for new students at the beginning of each quarter, semester, or summer session.
- 4. Appear in any school or district publication that sets forth the school's or district's comprehensive rules, regulations, procedures, and standards of conduct.
- 5. Be included in the student handbook.
- 6. Be provided to employees and employee organizations.

SENIOR PARKING LOT

Applications for Senior Parking Permits are available in the Student Store. There are approximately 100 spaces available. Spaces are sold on a first-come, first-served basis until they are gone. The cost of senior parking spaces is set by the senior class. Money raised by this fundraiser goes to the senior class to help with end-of-the-year expenses. **Participation in this fundraiser is voluntary. Individuals who participate are allowed to paint, per guidelines, their designated spot within the senior parking area.**

STUDENT CONDUCT POLICY

HESPERIA UNIFIED SCHOOL DISTRICT

BP 5131

The Governing Board believes that all students have the right to be educated in a positive learning environment free from disruptions. On school grounds and at school activities, students shall be expected to exhibit appropriate conduct that does not infringe upon the rights of others or interfere with the school program.

Behavior is considered appropriate when students are diligent in study, careful with school property, courteous, and respectful towards their teachers, administrators, other staff, students and volunteers.

Prohibited student conduct includes but is not limited to:

- 1. Behavior that disrupts the orderly classroom or school environment
- 2. Harassment of students or staff, including bullying, **cyberbullying**, intimidation, hazing, initiation activity, **extortion**, or any other verbal, written or physical conduct that causes or threatens to cause **violence**, bodily harm, **substantial disruption** or emotional suffering
- 3. Possession or use of laser pointers, unless used for a valid instructional or other school-related purpose, including employment (Penal Code [417.27](#))
- 4. Inappropriate dress, **pictures or images, including sexting**
- 5. Tardiness and unexcused absence from school
- 6. Failure to remain on school premises in accordance with school rules.

Legal Reference:

EDUCATION CODE
32050 Hazing
35181 Governing board policy on responsibilities of students
35291-35291.5 Rules
44807 Duty concerning conduct of students
48900-48925 Suspension or expulsion, especially:
48908 Duties of students

CIVIL CODE

1714.1 Liability of parents and guardians for willful misconduct of minor

STUDENT HOMEWORK REQUEST GUIDELINES

Students and parents are given PowerSchool access information from Hesperia High School at the beginning of the school year. Students and parents are able to look up grades and homework, and have the ability to email teachers. If a student does not have access to a computer, homework may be requested through the Attendance Office ONLY if the student has been absent for 3 consecutive days.

If absence is mandated with a doctor's note, a student may be put on Home Teaching for extended absences. This is arranged through the Counseling Office.

Independent Study is allowed only if the absence is medical or a family emergency and a notice is given to the Attendance Office one week in advance of the absence. A signed contract for students, parents, and teachers must be turned in at least 1 week prior to absence and must have administration approval. Work must be completed and turned in to the Attendance Office at the time the student returns to school or credit will NOT be given.

Homework for suspensions is requested through administration and teachers may give homework at their own discretion.

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STUDENT I.D. CARDS

At the beginning of the school year, each student is issued a bar-coded student I.D. card for the current school year. It includes the student’s picture, name, and grade level*. The student is **required** to carry the card while on campus or at any school-sponsored event and is required to present it upon request by any school authority or police officer. Refusal by the student to identify himself/herself when a reasonable request to do so has been made is a disciplinary offense.

A valid student I.D. card is **required** to borrow library books, vote on student body elections, and purchase tickets to A.S.B.-sponsored events. Replacement cards may be purchased in the Student Store. **There is a \$5.00 charge for a replacement card.**

*Grade level is determined by number of units passed.

Freshmen	0 - 49
Sophomores	50 - 99
Juniors	100 - 149
Seniors	150 - +

STUDENT PARKING REGULATIONS

Student parking will be allowed on campus by permit only. Students may purchase general parking permits from the Student Store for \$3.00. A citation may be issued by a campus assistant or school police for any violation of state traffic laws on campus, reckless driving/exhibition of speed, or parking in any space other than those designated as student parking spaces.

In the event that a student receives three citations, that student’s parking permit will be revoked, and the student will not be allowed to park on campus for the remainder of that school year.

If a student has lost his/her parking privileges and brings a vehicle on campus, that vehicle will be towed away at the owner’s expense.

All students must leave their vehicles as soon as they arrive at school and will not return to their vehicle until they leave school. Students are not to be in their cars or allow anyone else to be in their car during the school day without written permission from a school administrator or designee.

STUDENT RECORDS/INFORMATION

Information can be given out about a student once it has been verified that the requesting party is the parent or legal guardian. Verification will be made by asking questions such as birth date, place of birth, middle name, or anything listed on the emergency card.

STUDENT RIGHTS

Hesperia High School believes in the positive contributions our students make to their school and community. Our hope is that these contributions continue to be fostered by the school and its programs as well as its procedures.

The duties and responsibilities of students along with the consequences for violating those responsibilities are specified by various codes and policies. The school and district are legally bound to inform all students of these consequences.

Along with the responsibilities that each student must follow come the students’ rights, listed as follows:

1. Students have the right to an education, which is purposeful, significant, and comprehensive as judged by the educational standards for public schools. Students have the right to participate in their education by being represented on committees that allow them curriculum input that at least partly reflects their concerns and interest.
2. Students have the right to a reasonable expectation of physical safety and protection of personal property on school grounds during normal school hours and during school-sponsored activities.
3. Students have the right to reasonable notification of the rules and policies that govern their school.
4. Students have the right to freedom of association and thus may form political or social organizations as long as these organizations do not infringe on the rights of others and are not secret in nature.
5. Students have the right to organize and create a student government. They also have the right to freely elect or appoint their peers to student government positions under the guidelines of the school constitution.
6. Students have the right to present petitions, complaints or grievances to authorities and the right to speedy judgment regarding the above.
7. Students have the right to the same respect from school personnel that they are asked to show.

STUDENT RIGHTS (CONT'D)

8. Students have the right to the free exercise of silent speech through buttons, arm bands or other displays on their persons as long as it is nothing slanderous, libelous, obscene or disruptive according to the current legal definitions.
9. Students have the right, on their own campus, to distribute political literature, newspapers, or other printed matter as long as it is not slanderous, libelous or obscene according to current legal definitions. All materials must be submitted for prior review to the A.S.B. Office at least 24 hours in advance of the distribution date. There shall be no interruption of classrooms in the exercise of this right.

TARDY GUIDELINES

1. The only acceptable excuses for being late to school are:
 - Illness
 - Doctor/Dentist appointment
 - Family medical emergency
 - Loss of electricityIf your student is late, he/she must come in to the Attendance Office with a note or a phone call must arrive before he/she does. Please keep in mind, a student is only allowed to have 3 excused tardies per quarter. Any more than this, then the student will be sent to Tardy Sweep. If there is a medical reason, please furnish the school with a doctor’s note.
2. Students that are not in class when the tardy bell rings may be sent to Tardy Sweep.
3. Students who are found loitering in front of the campus will be sent directly to Tardy Sweep.
4. See Progressive Discipline Action Plan for tardy discipline consequences.

TEXTBOOKS

When a book is issued to you, please check it immediately for damages or marks. If you detect any problems, you should note them. Once the textbook is issued to you, you are responsible for the book until it is returned to the person who issued the book to you. Please protect these books at all times. You will be billed for the full replacement price if a book is lost or stolen. There will also be a charge for damaged books.

One of the major expenses at H.H.S. is textbook losses. In an attempt to collect this money, the high school reserves the right not to mail home grade reports when students have outstanding book charges. When a student checks out of school, records will be delayed until all book charges have been cleared.

Students owing monies will not be allowed to participate in school activities. In addition, seniors will not be allowed to participate in Prom or graduation activities, nor will they receive their diplomas until their financial responsibilities have been met.

THEFT DISCLAIMER

The Hesperia Unified School District is not responsible for lost or stolen items. The individual student is responsible for his/her personal property and for textbooks or other school items checked out to him/her. We make every attempt to secure and protect all property at our schools, but we are not responsible for any personal property brought to school including clothing, backpacks, musical instruments and/or other equipment. It is recommended that students make sure they secure their P.E. locker and it is also recommended that students do not share lockers or lock combinations with anyone.

VISITOR(S) CHECK-IN PROCEDURES

Parents are always welcome at Hesperia High School. We ask that an appointment or contact be made with the instructor in order to visit a classroom. Parents/guardians must go to the receptionist desk and sign in. Visitors will be given a Visitor’s Pass. A campus assistant will be contacted to escort the visitor. Former students or minors who attend school elsewhere are not allowed on campus for security reasons. If you check out of Hesperia High School and need to pick up records or return materials, you must make an appointment. Visitors should return their pass and check out through the front office upon leaving campus.

VOCATIONAL EDUCATION

Hesperia Unified School District offers courses that prepare students for entry-level employment, for technical training, or for a two- or four- year college program upon their graduation from high school, as well as lifetime survival skills.

The district constantly seeks to update, improve, and expand its vocational program in order to meet changing student, job market, and community needs.

The following vocational education courses are available to our students:

Family & Consumer Science

Child Development/Parenting
Life Management
Housing Interiors
Fashion Textile & Apparel

Industrial Technology

ASE Automotive Technology I, II, III, IV
Construction Technology I, II, III, IV

WITHDRAWAL PROCEDURES

Withdrawal from Hesperia High School must be done in person by the Parent or Guardian of the student. Withdrawals cannot be done over the phone or by message. Return all books and materials. Come to the Records Office on your student’s last day of school. You will be given withdrawal grades, an unofficial transcript, and shot records to take to the student’s next school if there are no fees owed. All records will be withheld from the parent and student if fees are owed. Fees will be forwarded to the next school when transcripts are requested.

WORK EXPERIENCE EDUCATION

Work Experience Education is a partnership between community and school providing opportunities for juniors and seniors 16 years of age or older to discover their vocational interests and aptitudes by doing “real” work.

Students are paid at least minimum wage and given high school credits. The maximum number of credits allowable for work experience education of any type or combination of types is 40 during their high school career. Students must attend a class one week each month to learn how to prepare to enter the job market, do well in a job, and leave a job.

Students must register for this class by the end of the third week of the new semester.

For further information contact the Career and College Resource Center (C.C.R.C.).

WORK PERMITS

All working minors under 18 years of age must hold a valid permit to work. This includes students enrolled in a work experience education program operated by the school. Students should apply with the Work Experience Coordinator when wanting to work on school days, weekends or during vacations.

In order to qualify for a Work Permit you must maintain a 2.0 G.P.A., not have any outstanding debts to the school, and maintain positive attendance.

Until students reach the age of 18, working students must observe the following legal restrictions:

- On part-time jobs, they may not work more than four hours any day they are required to attend school unless they are enrolled in a work experience program.
- If students are out of school for the day, they are not permitted to work that night.

Work Permits are issued on a one-year or probationary basis. A permit may be cancelled whenever it becomes apparent that the employment of a minor is impairing the health or education of the minor or that any provision or condition of the permit is being violated. A new Work Permit is required for each employer.

STUDENT ACCEPTABLE USE – GRADES 6-12

The students and staff in Hesperia Unified School District are encouraged to make innovative and creative use of information technologies in support of education and research. Use of the HUSD network is intended only for purposes consistent with educational and curricular objectives. The purpose of this policy is to ensure appropriate, responsible, ethical and legal use of technology within our HUSD community. HUSD teachers and instructional support staff are committed to instruct all students about appropriate use of technology, including the need to protect personal information, online behavior with respect to other individuals, and awareness of and response to cyberbullying.

Expectations and Rules

Students and staff should use school and district technology resources in a way that is respectful, honest, and supportive of educational goals. Students are expected to avoid computer activities that interfere in any way with the learning process. Some activities are expressly prohibited by law; other activities are inappropriate as defined by school or district policy. The following rules are intended to clarify expectations for conduct. However, they are not all-inclusive as it is impossible to define every possible student behavior with technology. Students must use technology appropriately and in accordance with all other school rules or policies. The district reserves the right monitor student use of technology at its various sites. Additionally, schools may apply disciplinary consequences for computer-related activities conducted off-campus if such activity adversely affects the safety or well-being of students or other members of the community. (EC 48900-48915)

Guidelines for Student Use of Technology and the Internet

- Your online behavior may have an impact on your school whenever and wherever you use online communication. This includes, but is not limited to, email, chat, instant-messaging, texting, gaming, and social networking sites. Be courteous and respectful in all online communication with classmates and teachers.
- You must not reveal personal information such as your home address or phone number, or those of other students. Use the school address and phone number only.
- Do not share your password(s) with anyone or use anyone else’s password. If you become aware of another individual’s password, inform that person and a teacher or administrator.
- Do not use language that is considered offensive or threatening to persons of a particular race, gender, religion, or sexual orientation or to persons with disabilities. Treat others as you would wish to be treated. Do not send, receive, display, or access defamatory, inaccurate, abusive, obscene, profane, threatening, harassing, or illegal materials.
- Do not use the network to encourage any activity prohibited by law.
- Use HUSD technology resources only for school-related activities. Do not play games, send messages, or access music/videos at school unless it is part of the curriculum and is authorized by a teacher.
- Vandalism is any attempt to harm or destroy another person’s data or the school’s software or hardware. Vandalism will result in discipline and limitation of your privileges. Do not alter computer equipment as set up by the system administrator or use the network in such a way that you disrupt the use of the network by others.
- Plagiarism is taking someone else’s writing, image, or idea and presenting it as your own. Plagiarism in any form is not accepted by the staff and students of Hesperia Unified School District.

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Special Instructions:

Technology and Online Safety Rules

1. I will not share or post online personally identifying information about myself or other members of my school community.
2. I will not share my school password with anyone else nor use others' school passwords. I will be ethical and respect the privacy of others throughout the district network and on the internet. I will not share nor access others' folders, files, or data without authorization.
3. I will not play games, send messages, or access music and videos at school unless it is part of the curriculum and is authorized by a teacher.
4. I will not use district technology resources for commercial activity or to seek monetary gain.
5. I will not use the network to encourage any activity prohibited by law including promoting the use or sale of controlled substances or spreading offensive, lewd, or pornographic materials.
6. I will not download or search for any material that is offensive, lewd, pornographic or inappropriate in any way. If I mistakenly access inappropriate information, I will notify a teacher or staff member immediately so the material can be blocked.
7. I will not plagiarize from any sources. I will properly cite any resources that I use in my schoolwork. Except for "educational fair use" as defined by a teacher, I will not copy, save or redistribute copyrighted material (files, music, software, etc.).
8. I will not deliberately perform any act which will negatively impact the operation of any computers, printers, or networks.
9. I will not store, transfer, or use software or settings for hacking, eavesdropping, network administration, or network circumvention.
10. I will not install non-approved software or operating systems on HUSD computers or other devices.

I have read and understand the guidelines and rules for technology use and agree to follow them. I understand that my choice not to follow any portion of this signed agreement may result in school disciplinary action.

I understand that HUSD has the right to inspect any data, email, logs, or files that exist on its network or on individual devices. I also understand that Hesperia Unified School District will cooperate fully with law enforcement officials in any investigation related to potentially illegal activities conducted through the use of its network.

Student signature _____ Date _____

I have discussed these guidelines and rules with my student. I feel confident that he/she understands them and can abide by them. I understand that any violation of these rules may result in disciplinary action. I further understand that the District will not be responsible for damages suffered by any user resulting from use of, or access to, the District's computer network or the Internet.

Parent/Guardian Signature _____ Date _____

Parent/Guardian Name (please print) _____

For Office Use:

Date Received _____ Date Recorded SIS _____

ACTIVITIES, A.S.B., AND ATHLETICS

A.S.B. OFFICERS

A.S.B. President Savannah Lopez
A.S.B. Vice President Carter Gray
A.S.B. Secretary Bianca Mora
A.S.B. Treasurer Daisy Del Muro

A.S.B. ACADEMIC AWARDS AND PATCHES

Students may earn Academic Awards and Patches at the end of each semester. If a student has purchased an A.S.B. Card for the current school year, s/he will receive patches they are eligible to at no charge. If the student chooses not to buy an A.S.B. Card, the patches they are eligible to can be purchased for a nominal fee. The Academic Awards System is as follows:

Principal's Honor Roll: 3.6 and above – The student receives a letter and certificate the first time. Each additional semester the student receives a certificate, bar (or a star for 4.0 G.P.A.) During the same year, for the consecutive semester, the student receives a certificate, a patch and a rocker*.

Dean's List: 3.3 – 3.59 – The student receives a certificate. During the same year, for the consecutive semester, the student receives a certificate, a patch and a rocker*.

Honor Roll: 3.0 – 3.29 – The student receives a certificate. During the same year, for the consecutive semester, the student receives a certificate, a patch and a rocker*.

**The color of the rocker is determined by the lowest G.P.A. earned in either semester in one academic year.*

A.S.B. ACTIVITY AWARDS AND PATCHES

Students may earn Activity Awards and Patches for participation in qualifying clubs on campus. Each club or organization has its own criteria for awarding Activity Letters/Patches, which must be submitted to A.S.B. for prior approval. If an activity student has purchased an A.S.B. Card for the current school year, they may receive patches they are eligible to at no charge. If the student chooses not to buy an A.S.B. Card, the patches they are eligible to can be purchased for a nominal fee.

A.S.B. ATHLETIC AWARDS AND PATCHES

Athletes may earn Athletic Awards and Patches for participation in various varsity sports on campus. Each sport/coach has its own criteria for awarding Athletic Letters/Patches. If a varsity athlete has purchased an A.S.B. Card for the current school year, s/he will receive patches they are eligible to at no charge. If the athlete chooses not to buy an A.S.B. Card, the patches they are eligible to can be purchased for a nominal fee.

All athletes are HIGHLY encouraged to purchase an A.S.B. Card. The more A.S.B. Cards sold, the more we can do in Athletics! This revenue pays for officials' fees, participation in tournaments, C.I.F. expenses, athletic letters, awards, certificates and much more.

A.S.B. CARDS

Associated Student Body (A.S.B.) memberships are sold at the Student Store. The cost is \$35.00. Special endorsements on Student I.D. Cards identify students as active members of the Hesperia High School Associated Student Body. A.S.B. funds are spent to enhance the general welfare of the entire student body at H.H.S. Funds derived by their sale are used by A.S.B. to fund the following: free admission to all home regular season sports events, as well as, free or reduced admission to various A.S.B. sponsored events during the year for A.S.B. cardholders, provides some transportation costs for various sports and activities, pays entry fees for some of our academic, music and athletic teams to tournaments, C.I.F. fees and dues for athletic competition, Academic Decathlon and Mock Trial fees, official's fees for athletic events, Mr. Scorpion Pageant, pep rallies and school assemblies, school spirit items, campus improvements to benefit students, Club Fair activities, 4.0 celebration, and campus beautification. A.S.B. membership is required to receive a free athletic, academic, and/or activity letter (if eligible), or can be purchased without an A.S.B. Card.

A.S.B. CHECKS AND REFUND GUIDELINES

Personal checks for the **exact purchase/balance amount** are accepted through March 31st with proper identification and a good payment history. Generally, after April 1st only cash, credit or debit card, or money orders are accepted. We cannot accept any checks made out to cash. Returned checks are subject to reprocessing fees and the loss of check writing privileges.

Refunds will only be given up to one week before the date of the event with proper documentation unless otherwise stated. All debts relating to student activities must be cleared through the A.S.B. Bookkeeper in room A-4. Report cards will be held at the quarter and semester if fees are owed. Specific fees may be paid to the A.S.B. Bookkeeper in room A-4 before school, at lunch, or after school.

A.S.B. STUDENT GOVERNMENT

The student government class, under the supervision of the Vice Principal of Student Activities, is responsible for administering the activities of the student body. Members are elected by the student body or by their respective classes (senior, junior, sophomore, and freshman). Student government meets daily as a class during fourth period. Its functions are stated in the Hesperia High School Student Body Constitution.

All student activities are processed through the student government class. Fundraising Activities, Pep Rallies, Fall Homecoming and Winter Formal Activities, Spirit Weeks, Talent Show, Mr. Scorpion, Academic Recognition, Fall/Spring Club Fairs, Thanksgiving Basket Drive, Blood Drive, and Student Assemblies are examples of these activities.

A.S.B. STUDENT STORE

We encourage all students to patronize the Student Store located in room E-5. The store is run by and for the student body and is currently open before school, during lunch, and after school. Federally regulated compliant snacks are available for purchase, as well as, many non-food items such as school supplies (paper, pens, folders, etc.), approved/optional Hesperia High School P.E. uniforms, and Hesperia High School spirit items.

SUPPORT HHS ATHLETICS
BUY YOUR ASB
CARD FOR FREE
HOME ADMISSION!

ATHLETIC ELIGIBILITY

Students participating in the following extra-curricular activities must meet the eligibility standards of the State of California and the California Interscholastic Federation (C.I.F.):

- Athletic Teams
- Black & Gold Regiment
- Choir
- Cheerleading
- Color Guard

Students who fall below the minimum requirements of State and C.I.F. eligibility may be placed on **probation** for a period not to exceed one grading period. Upon the completion of a probationary period, a student must meet all eligibility requirements or he/she will become ineligible to participate in the above-listed extra-curricular programs for a grading period. Student eligibility will be evaluated regularly at each nine-week grading period. Ineligible students can regain their eligibility only after meeting the requirements the following grading period.

Definitions

Grading period = Nine (9) weeks
Probation period = Nine (8-9) weeks

To be eligible a student must:

- Pass four (4) classes
- Have a 2.0 G.P.A. (grades checked each nine-week grading period)
- Not have a G.P.A. below 2.0 for two (2) consecutive grading periods

To be eligible for probation a student must:

- Have a 2.0 G.P.A. or better the previous grading period
- Pass four (4) classes
- A student can participate for nine weeks while on probation

For further information contact the Athletics Office.

ATHLETIC PARTICIPATION REQUIREMENTS

Before a student may try out for a team or participate in a sport, he/she must meet the following requirements:

- Have all paperwork completed, signed and on file in the Athletics Office. The paperwork includes a current Activity/Athletic Card (both sides): This must be signed and dated by student, parent, and physician with insurance information provided. These are our O.K. to Treat/Parent Consent Forms that accompany coaches and trainers to all contests.
- Have a basic understanding of all eligibility requirements. These requirements also pertain to team managers and stat keepers.
- Be free of all school debts

All athletes are HIGHLY encouraged to purchase an A.S.B. Card. The more A.S.B. Cards sold, the more we can do in Athletics! This revenue helps pay for officials' fees, participation in tournaments, C.I.F. expenses, athletic letters, awards, certificates and much more.

The athlete must accept responsibility for all athletic equipment issued and will provide for its proper care, storage, and return. Equipment will be worn at the practices and games only. On game days the team may wear team jerseys, jackets, etc. Failure to return or pay for equipment within one week of last game will result in a student debt. Transcripts and report cards will be withheld as well as the athlete being restricted from participating in other sports and school activities.

All athletes must travel to and from athletic contests in transportation provided by the athletic department. In extreme situations an athlete may request permission from the Athletic Director to ride home from a contest with a parent/guardian by completing a Parent/Guardian Responsibility Form. This form requires signatures from parent/guardian, coach, and the Athletic Director and must be submitted to the Athletic Office 48 hours prior to the start of the contest. The exceptions to this protocol are traveling to schools within the Hesperia Unified School District with the approval of the Athletic Director. The Parent/Guardian Responsibility Form is available in the Athletics Office.

For further information contact the Athletics Office.

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ATHLETIC SPORT SEASONS

FALL SPORTS

Football
Cross Country
Girls Tennis
Volleyball

WINTER SPORTS

Boys Basketball
Girls Basketball
Boys Soccer
Girls Soccer
Wrestling

SPRING SPORTS

Baseball
Softball
Golf
Boys Tennis
Track and Field

CREDIT CARDS

Credit cards and A.T.M. cards are accepted at the Student Store and the A.S.B. Office. This means you can purchase yearbooks, dance tickets, senior expenses, spirit items, cheerleading payments, A.S.B. cards, etc. with your credit card or A.T.M.

DANCES

The following school-sponsored dance schedule has been approved by the A.S.B. Leadership Class for the upcoming school year:

October 11 th	A.S.B. Leadership – Homecoming
January 24 th	Junior Class – Winter Formal
April 18 th	Senior Class – Prom – Riverside Municipal Auditorium, Riverside

Each of these dances, except the Prom (seniors only), is open to all currently enrolled Hesperia High School students in good standing. A current Hesperia High School Student I.D. Card and approved dance application form (Prom only) is necessary to purchase a ticket. Discount prices are available to A.S.B. cardholders. Guest tickets are available at the discretion of school administration with properly completed guest passes signed by an administrator for approval prior to purchasing tickets. All tickets are presale and non-transferable. Please refer to the extra-curricular activities policy for dances. All students suspended after purchasing a ticket are not eligible for a refund.

Changes or additions to this schedule must be approved by the Vice Principal of Student Activities.

FUNDRAISING

Permission to conduct fundraising activities is controlled by the A.S.B. Leadership Class under the supervision of the Vice Principal of Student Activities. All proposed sales require club minutes and completed Fundraising Request be submitted to A.S.B. for consideration and approval. Individual club members are required to have signed fundraising permission slips on file with their advisor. All required forms are available in the A.S.B. Office. Unapproved sales activities will be dealt with administratively and may result in the 'freezing' of club financial activity.

Please plan ahead and submit fundraising requests in a timely manner. A.S.B. conducts business meetings on Wednesdays during 4th period.

PEP RALLIES

Pep Rallies are the responsibility of the A.S.B. Leadership Class and are held at frequent intervals during the school year. Rallies are generally held on campus during an extended lunch on 'Rally Schedule,' which is a modified bell schedule. Attendance at rallies is voluntary.

POSTERS/FLYERS

Permission to post flyers and posters may be obtained in the Activities Office. Approved posters will be stamped with an "OK TO POST" and then they may be posted in designated areas. Blue painters tape, provided by the club/organization is the only acceptable means for hanging posters. It is the responsibility of the sponsoring organization to remove all posters within two days of the conclusion of their advertised event. Groups/organizations failing to follow these procedures will be disallowed posting privileges and/or fined \$10.00 by A.S.B. Help keep our campus neat.

SCHOOL CLUBS AND ORGANIZATIONS

We recognize the importance of student organizations. It is believed that such organizations should exist for the benefit of **all** students and not to the detriment of any. All school-sponsored organizations are directly responsible to the Vice Principal of Student Activities for procedures to be followed. In the interest of all students the following rules and regulations governing student organizations are in effect:

1. School-sponsored student organizations shall meet on school premises on school days with a faculty advisor present. Off-campus activities must have the approval of the Vice Principal of Student Activities.
2. Applications for membership shall be extended to all student applicants who qualify on the basis of school approved club purposes and objectives.
3. School clubs must submit their charters to A.S.B. annually for review and ratification.
4. School clubs that are approved for fundraising activities must comply with all expectations listed on the fundraising application and complete fundraising sales recap sheets with the A.S.B. Bookkeeper in a timely manner upon completion of their approved sales activity.

High school students participate in a number of organizations other than those approved by the A.S.B. These include community service, religious, social and youth-serving types. Such organizations and their members are prohibited from on-campus activities during school time or at school-sponsored events. Only school-sponsored clubs/groups may petition A.S.B. for fundraising on campus.

HESPERIA HIGH SCHOOL CLUBS

Art Club	Hiking Club
A.V.I.D. Club	Interact Club
Baseball Club	Latin American Culture Club
Basketball Club – Boys	Mock Trial
Basketball Club – Girls	Modeling Club
Black & Gold Regiment	National Honor Society (N.H.S.)
Black & Gold String Orchestra	Orchestra Council Club
Broadcasting Club	Otaku Club
B.S.U./Step Team	Peer Assistance Club
California Scholarship Federation (C.S.F.)	Photography Club
Cheer Club	Scorpion Science Club
Choir Club	Scorpion Scribes
Christian Club	Scorpion Tennis Club
Class of 2015	Soccer Club – Boys
Class of 2016	Soccer Club – Girls
Class of 2017	Softball Club
Class of 2018	Spanish Club
Color Guard	S.T.A.N.D. Club
Cross Country	Sting (Journalism)
Drama Club	T.H.E. C.L.U.B.
Engineering Club	Track & Field Club
Football Club	Volleyball Club
French Club	Wrestling Club
German Club	Yearbook (Scorpion Tales)
Golf Club	
Grease Monkey/Automotive Club	

Club Advisors and club meeting information is available in the A.S.B. Office

www.hesperiabroadcasting.com

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CALENDAR OF EVENTS

JULY

July 28, 29, 30, & 31 – Open Enrollment

AUGUST

August 4, 5, & 6 – Open Enrollment
August 4 – Freshman Orientation A-L
August 5 – Freshman Orientation M-Z
August 11 – First Day of School
August 13, 14, & 15 – School Pictures
August 21 – Back to School Night
August 28 & 29 – Club Rush

SEPTEMBER

September 1 – Holiday - No School
September 3 – Senior Grad Orders (A-L @ lunch)
September 4 – Senior Grad Orders (M-Z @ lunch)
September 4 – Senior Grad Fair
September 5 – 1st Progress Report
September 11 – Make-up Pictures

OCTOBER

October 7 – CAHSEE (ELA) 11th & 12th Grade
October 8 – CAHSEE (Math) 11th & 12th Grade
October 10 – End of the 1st Quarter
October 10 – Homecoming Pep-rally & Game
October 11 – Homecoming Dance
October 13 – Holiday - No School
October 15 – Senior Yearbook Portrait
“quickshot”
October 17 – Senior Grad Orders @ lunch
October 16 – Senior Yearbook Portrait
“quickshot”
October 23 & 24 – Club Fair
October 31 – Key Game Pep-rally & Game

NOVEMBER

November 4 – HHS/OHHS Football Game
Bonfire
November 4 – CAHSEE (ELA) 12th Grade
November 5 – CAHSEE (Math) 12th Grade
November 7 – 2nd Progress Report
November 11 – Holiday - No School
November 13 – Annual Blood Drive
November 13, 14, & 15 – Drama Production
@ SHS
November 24 to 28 – Fall Break – No School

DECEMBER

December 4 – Make-up Senior Grad Fair
December 9 – Choir Concert
December 11 – Instrumental Concert
December 12 – Talent Show @ OHHS
December 20 – End of 1st Semester
December 22 to Jan. 2 – Winter Break

JANUARY

January 1 to 2 – Winter Break
January 19 – Holiday - No School
January 23 – Winter Formal Pep-rally
January 24 – Winter Formal Dance

FEBRUARY

February 3 – CAHSEE (ELA) 12th Grade
February 4 – CAHSEE (Math) 12th Grade
February 4 – Renaissance CAHSEE Jeopardy
February 13 – Holiday - No School
February 11 – Jostens’ Ring Ceremony
February 6 – 3rd Progress Report
February 16 – Holiday - No School
February 18 – Senior Grad Orders @ lunch

MARCH

March 13 – Powder Puff Pep-rally/Game
March 17 – CAHSEE (ELA) 10th Grade
March 18 – CAHSEE (Math) 10th Grade
March 19 – 4.0 Elite Dinner
March 20 – End of 3rd Quarter
March 23 to 27 – Spring Break - No School

APRIL

April 1 – Class of 2019 Orientation
April 1, 2, 3, & 4 – Drama Production @ SHS
April 2 – HJHS/Topaz Parent Night
April 3 & 4 – Test Fest
April 15 – Senior Panoramic Picture
April 22 – Senior Cap/Gown Distribution
April 18 – Prom @ Riverside Auditorium,
Riverside
April 24 – 4th Progress Report

MAY

May 1 – Spring Fling
May 4 to 8 – Staff Appreciation Week
May 7 – Senior Grad Assembly (3rd Period)
May 12 – Choir Concert
May 12 – CAHSEE (ELA) 10th, 11th, & 12th
Grade (m/u)
May 13 – CAHSEE (Math) 10th, 11th, & 12th
Grade (m/u)
May 13 – Senior Awards Night
May 14 – Instrumental Concert
May 14 – Senior Grad Assembly (5th Period)
May 15 – Senior Memory Night
May 22 – Possible Snow Day – No School
May 25 – Holiday – No School
May 26 – Senior Breakfast & Graduation
Practice
May 27 – Graduation
May 28 – Last Day of School (End of 2nd
Semester)
May 28 – Grad Nite
May 29 – Diploma Distribution